

# Bartlett Regional Hospital

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**Bartlett Regional Hospital  
Board of Directors  
Minutes  
April 22, 2014**

**Called to order at 5:20 p.m.**

**Roll call**

**Present**

Kristen Bomengen, President  
Nancy Davis, Secretary  
Mary Borthwick  
Alex Malter, MD  
Lauree Morton

Bob Storer, Vice President  
Linda Thomas, Past President  
Nate Peimann, MD  
Mark Johnson

**Absent**

None

**Others present**

Jeff Egbert, CEO  
Toni Petrie, Executive Assistant  
Ben Miller, DO, Past COS  
Marise Knock, Controller  
Dawn Bailey, OR Director  
Jane Sebens, CBJ Law

Mila Cosgrove, HR  
Karen Crane, CBJ Liaison  
Alan Germany, CFO  
Jim Strader, Community Relations  
Mayor Sanford  
Dick Monkman, Esq.

**Public participation** – Mayor Sanford attended to address the Board to say thank you to all of the Board members for doing a great job under difficult circumstances bringing professionalism to their work on the Board. He encouraged them to keep moving forward in this positive direction. Ms. Bomengen thanked him for coming to talk to the Board and giving them positive feedback.

***Ms. Borthwick made a MOTION to approve the minutes from the regularly scheduled board meeting on March 25, 2014, Ms. Davis seconded and they were approved.***

***Ms. Borthwick made a MOTION to approve the minutes from the special board meeting on March 26, 2014. Mr. Storer seconded with an amendment to correct the spelling of David Abercrombie's name and they were approved.***

***Ms. Borthwick made a MOTION to approve the minutes from the special board meeting on March 31, 2014. Ms. Morton seconded with an amendment to read “The Board came out of executive session to give direction to the CEO Selection Committee to continue negotiations with the preferred CEO candidate and they adjourned at 7:30 p.m.” The minutes were approved.***

**Public Participation on non-agenda items –**

Dr. Kathy Stepien, a Pediatrician at Glacier Pediatrics, came to address the Board on their recent letter regarding NRP call coverage in the community. She expressed that the pediatric call has been a burden for many years and she doesn't feel there has been much progress to correct this. There are not enough pediatricians in the community to cover call 24/7. She will be leaving Glacier Pediatrics in July so the call will get more burdensome.

Dr. Joy Neyhart, a Pediatrician at Rainforest Pediatrics voiced a similar concern and how she went from being on call over 120 days a year down to 60, which she feels she can do, but we are going to be down to 2.5 pediatricians and that will leave more holes on the schedule and it will lead to physician burn out. If the call schedule can't be completely covered, she might be unable to continue providing coverage at the hospital.

Ms. Thomas commented that the Board has offered an interim solution to pay for call, so they have taken some steps, but are still working on other solutions.

Hal Geiger – President of End of Life Care. While he was away he was told that the Catholic Community Services “CCS” Board was looking at ending hospice services in Juneau. He doesn't feel the hospital offering in-hospital hospice will work and maybe the hospital could take over the hospice services program so people can still get that provided care in their homes.

Dr. Malter asked if CCS was thinking of ending hospice and home care or hospice specifically. Dr. Heine said the home care program is not at risk.

Sue Behnert, a nurse at The Front Street Clinic, attended the meeting to bring the Board up to speed on where things stand with the clinic. They have been approved to receive a HRSA Grant for \$160,000 but they don't know when they will get those funds. They have also been approved for a grant from the Alaska Mental Health Trust Authority for \$120,000. The clinic needs \$400,000 per year to operate even after receiving the HRSA and Trust funds; they are still \$120,000 short.

**ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION AND ACTION**

Ms. Bomengen asked the Board if there was anything they wanted pulled off the consent agenda. Ms. Davis asked to pull the Quality Council Charter from the consent agenda.

**CONSENT AGENDA**

1. Board Action

- a. Board Goals assignments – Executive Committee recommended approval
- b. Quality Council Charter – Quality Committee recommended approval
- c. Alaska Hospital Mutual Aid Agreement – Executive Committee recommended approval
- d. \$52,000 Fox Lawson and Associates Agreement (Class and Compensation Study) – Finance Committee recommended approval
- e. March Financials – Finance Committee recommended approval
- f. \$27,664 Olympus OTV-S7PROH-HD-LO8E – Finance Committee recommended approval
- g. \$24,273 Stryker System 6 - Finance Committee recommended approval
- h. \$164,224 McKesson PACS Architecture Project - Finance Committee recommended approval
- i. \$67,280 NetApp Expansion Project - Finance Committee recommended approval
- j. \$19,614 Fusion Upgrade Project - Finance Committee recommended approval

***The items on the consent agenda were approved by a roll call vote.***

#### **ITEMS REQUIRING DISCUSSION**

Quality Charter was withdrawn from the agenda because it still needs some work.

CEO appointment - The Board hired Chuck Bill. He will arrive May 10<sup>th</sup> and start work on May 12<sup>th</sup>.

FY15 Biennial Budget presentation – Mr. Germany said the goal is to finalize the budget to present to the Assembly Finance Committee on April 30<sup>th</sup>. Mr. Germany gave a presentation outlining the FY15 budget. Administration recommended a 5% rate increase. (Details of the budget were included in board packet).

***Dr. Malter made a MOTION to take a 10 minute recess at 7:06 p.m. Ms. Davis seconded and it was approved.***

**The Board came back in session at 7:18 p.m.**

FY15 budget discussion - Ms. Morton reported the Finance Committee has met three times to go over the details of the FY15 budget. There was a good discussion regarding A/R Days as well as Days Cash on Hand. ***Ms. Morton made a MOTION on behalf of the Finance Committee to approve the budget with a 4% rate increase. Dr. Malter seconded.*** Dr. Peimann spoke against the motion.

Mr. Egbert said the rate increase wouldn't be across the board. It would be looked at in some areas of certain procedures.

Ms. Thomas said she would like the Board to look at their expenses more closely next year. She would like the new administration to look at staffing, salaries and benefits.

***Ms. Thomas moved to amend the motion to propose a rate increase of 5% and accept the operating budget as presented by management and to separate the capital budget and discuss that separately. Ms. Davis seconded the amendment. After discussion, Ms. Thomas withdrew her motion on the amendment. Ms. Davis withdrew her second and the amendment was withdrawn.***

***Ms. Davis then offered an amendment to the original motion to increase from 4% to 5% and forward the budget with capital budget estimates. Dr. Peimann seconded. It was approved by 5 to 4 roll call vote.***

***The original MOTION is to approve the budget with a 5% rate increase. The motion passed by a 7 to 2 roll call vote.***

***Ms. Borthwick made a motion to extend the meeting until 9:15 p.m. Ms. Morton seconded and it was approved.***

Electronic Medical Records – Mr. Egbert provided a summary in the packet outlined the EMR process and how we got to this point. Meditech 6.1 was the recommendation by Cornerstone Advisors, BRH staff and members of the Medical Staff. Mr. Egbert recommended the Board make a decision by moving forward with Meditech 6.1 and then work with IT Steering Committee members to refine the financial model.

***Dr. Malter made a MOTION to approve moving to Meditech 6.1. Mr. Johnson seconded and it was approved by a unanimous roll call vote.***

Ms. Thomas noted for the record that her sister works for a potential subcontractor, Navin Haffty Consulting Firm, so she talked to CBJ Law to confirm that she didn't have a conflict with this evening's vote. She was assured there would not be.

## **MANAGEMENT REPORT**

Mr. Egbert reported we had some success in psychiatrist recruitment. We have two coming for site visits. We need to get the Recruitment Committee together to discuss that, as well as other recruitment challenges.

Dr. Malter asked if family doctors that admit children, should take part of the NRP pediatric call schedule. Mr. Egbert said he has met with some physicians and started that discussion.

## **MEDICAL STAFF REPORT**

Dr. Ben Miller reported that Mr. Egbert has made some steps in covering ER call, but there are still holes that need to be filled.

Credentialing report – ***Dr. Peimann made a MOTION to go into executive session at 8:35 p.m., to discuss matters which are confidential by law, the credentialing report. Ms. Davis seconded and it was approved.***

The Board came out of executive session at 8:38 p.m. No action was taken in executive session.

***Ms. Davis made a MOTION to approve the credentialing report. Dr. Peimann seconded and it was approved.***

## **BOARD REPORTS**

President's report – Ms. Bomengen reported that an Assembly member asked the Board to attend the meeting tomorrow evening to explain the salary for the new CEO. Ms. Bomengen and Mr. Storer will attend that meeting. BRH will appear on April 30<sup>th</sup> for the budget presentation to the Assembly and suggested as many board members who could attend should.

Executive Committee – Ms. Bomengen reported that the board was apprised of changes to CBJ Ordinance 44.05, Personnel Management Code. 44.05 is being changed to remove an exclusion for Bartlett Regional Hospital. Moving forward, BRH will be fully subject to those provisions, the most significant of which is a requiring a personnel management system in compliance with the merit system of employment. Ms. Cosgrove pointed out that the ordinance provisions for the Hospital Administrator already require that personnel rules be adopted consistent with 44.05. The change eliminates the inconsistency between the two code provisions.

Quality Council - Ms. Davis said the Council is moving forward on the Charter and it will come back next month to the full board.

Planning Committee – Dr. Peimann suggested the Board to read the minutes from the Planning Committee meeting as it outlined what took place.

Finance Committee – Ms. Morton said we have discussed most of the meeting, but asked Mr. Germany to talk about Tami Lawson-Churchill, the new PFS Director. Mr. Germany said her responsibility is over the billing and collections for the hospital and that we are fortunate to have her. She will cross-train with our interim Revenue Cycle Director over the next few weeks.

### Liaison reports

BRH Foundation – Mr. Storer attended the meeting. They introduced the new Foundation Director, Maria Uchytel. He said the Fahrenkamp golf tournament raised \$17,000. The Wildlife Cruise will be June 7<sup>th</sup>; tickets are \$50.00 per person. The Front Street Clinic was mentioned and the Foundation was questioning whether the clinic falls into their mandate or not.

## **BOARD EDUCATION**

Jane Sebens, CBJ Law, attended and gave a briefing on the Conflict of Interest Policy. Ms. Sebens encouraged the Board to call their office for guidance if there are any questions regarding the Boards roles and responsibilities.

**NEW BUSINESS:**

The May calendar was reviewed. The Executive Committee meeting changed to May 9<sup>th</sup>. The Finance Committee meeting was moved to Tuesday the 20<sup>th</sup>.

**BOARD COMMENTS**

Dr. Peimann said he was taken aback by the letter the pediatricians sent and said that he didn't feel this was the venue to use because it doesn't show what the hospital has tried to do to remedy this situation.

***Mr. Storer made a MOTION at 9:12 p.m., to extend the meeting up to 9:30 p.m. Motion passed.***

***Ms. Morton made a MOTION at 9:14 p.m., to go into executive session to discuss matters which are confidential by law. Motion passed***

***The Board came out of executive session at 9:28 p.m. No action was taken and the meeting was adjourned.***