

Bartlett Regional Hospital

Board Compliance and Audit Committee Agenda

Date: June 16, 2020

Time: 7:00 AM

Public may follow the meeting via the following link <https://bartlethospital.zoom.us/j/93798068412>
or call
1-253-215-8782 and enter webinar ID 937 9806 8412

Mission Statement

Bartlett Regional Hospital provides its community with quality, patient-centered care in a sustainable manner.

CALL TO ORDER

APPROVAL OF AGENDA

APPROVAL OF THE MINUTES – December 18th BOD Compliance Committee Meeting
(The 03/31/2020 meeting was canceled due to COVID 19 considerations)

OLD BUSINESS

A. None

NEW BUSINESS

- | | |
|--|------------------------------------|
| A. Committee Education and Training
Compliance program overview – 7 Elements | 20 minutes
Nathan Overson, CO |
| B. Compliance Program Evaluation – 3 rd Party Review
Review Proposal | 15 minutes
Committee Discussion |
| C. Compliance Officer Report
Compliance Dashboard Element Review
a) Policy/document review
b) Compliance log Dashboard Review
c) Monitoring Auditing Activity
d) Compliance Work Plan | 15 minutes
Committee Discussion |

EXECUTIVE SESSION

FUTURE AGENDA ITEMS

A. Next Committee Education and Training

5 minutes

COMMITTEE MEMBER COMMENTS

5 minutes

ADJOURN - Next scheduled meeting: September 15th 7:00 AM



Bartlett Regional Hospital

3260 Hospital Drive, Juneau, Alaska 99801 907.796.8900 www.bartletthospital.org

Board Compliance Committee Meeting Draft Minutes December 18, 2019

Called to order at 7:00 AM., by Board Compliance Committee Chair, Bob Urata, MD

Compliance Committee and Board Members:

Board Members: Bob Urata, MD; Marshal Kendziorek, Deborah Johnston, Kenny Solomon-Gross

Staff/Other: Chuck Bill, CEO; Nathan Overson, Compliance Officer; Megan Costello, CLO

Agenda Approval: *Dr. Urata asked if there were any other changes needed. Hearing no further requests for change, Dr. Urata approved the agenda with change.*

Previous Board Compliance Meeting Minutes Approval: *Mr. Kendziorek made a MOTION to approve the September 24th Board Compliance Meeting minutes without change. Hearing no requests for change, the minutes were approved without change.*

Education and Training: Mr. Overson provided compliance education and training. Training consisted of an overview of the Compliance Log, and the definitions surrounding the elements of the compliance dashboard presented at each of the Board Compliance Meetings.

As part of the discussion during the education and training portion of the meeting, Mr. Kendziorek asked for clarification regarding the difference between a “near miss,” a “minor infraction” and a “significant infraction”. Mr. Overson responded that the differences are not stratified in the report, but added that a significant infraction would be the type of finding that would be specifically reported, in an appropriate amount of detail, at this committee. Mr. Kendziorek requested that the Compliance Log element of the Compliance Dashboard reflect the 3 different categories, and the number of instances of each.

Dr. Urata asked about national benchmarks for numbers of compliance incidences reported for an organization of our size, so we can tell whether we are on track as an organization. Mr. Overson explained that there is not a national standard for number compliance incidences to measure against. We can get a good sense for where the organization is by monitoring the risk levels of what gets reported or otherwise identified, but this is also another reason to have an outside review of the Hospital Compliance Program.

Compliance Officer Report: The committee reviewed the Compliance Dashboard and did not have much discussion since much of the discussion surrounding the Education and Training covered many of the Compliance Dashboard elements.

Committee Input: Mr. Kendziorek suggested that it would make sense for the education and training topic for the next committee meeting would be a Compliance Program overview and an introduction to the “Seven Elements of an Effective Compliance Program” since there would be new Board assignments made for 2020. The Committee agreed with Mr. Kendziorek’s education topic suggestion.

Executive session: The meeting did not go into executive session.

Meeting Adjourned 7:55 am

Next Meeting 06/16/2020 at 7:00 am

(The 03/31/2020 meeting was canceled due to COVID 19 considerations)