

Bartlett Regional Hospital

Minutes

BOARD OF DIRECTORS MEETING

January 28, 2020 – 5:30 p.m.

Robert F. Valliant Boardroom

CALL TO ORDER – The Board of Director’s meeting was called to order at 5:33 p.m. by Lance Stevens, Board President

BOARD MEMBERS PRESENT

Lance Stevens, President	Rosemary Hagevig, Vice President	Brenda Knapp
Kenny-Solomon Gross - Secretary	Mark Johnson (Phone)	Marshal Kendziorek
Lindy Jones, MD	Deb Johnston (Phone)	Iola Young

ALSO IN ATTENDANCE

Chuck Bill, CEO	Kevin Benson, CFO	Billy Gardner, COO
Dallas Hargrave, HR Director	Rose Lawhorne, CNO	Megan Costello, CLO
Michelle Hale, CBJ Liaison	Joy Neyhart, MD, COS	Cindy Carte, HR Manager
Anita Moffitt, Executive Assistant		

APPROVAL OF THE AGENDA – *MOTION by Ms. Hagevig to approve the agenda. Ms. Knapp seconded. Agenda approved.*

PUBLIC PARTICIPATION – None, however a reporter from KTOO was in attendance and several staff members were in the audience to answer any questions there may be regarding the Quality Committee Action Items included in the packet.

CONSENT AGENDA – *MOTION by Ms. Hagevig to approve the consent agenda. Ms. Knapp seconded. Consent agenda approved.*

BOARD EDUCATION – Employee Exit Survey Process: Ms. Carte provided an overview of the changes the HR Department is implementing in their employee exit survey process. Their goal is to improve the relevance of the exit surveys and to increase the number of responses they receive from departing employees. The information received from the surveys will be used to improve workload, morale, recruitment, retention, and turnover. Question and answer session held after presentation.

Medical Staff Report – Dr. Neyhart noted the December 3rd Medical Staff meeting minutes are in the board packet. Discussed at the January meeting: Dr. Urata had received an award for his many years of service on the Medical Staff Quality Improvement and Critical Care Committees. The medical staff was made aware of the Strategic Planning meeting and physicians encouraged to provide their feedback. Meditech Expanse training is coming up, go live is scheduled for March. Dr. Neyhart noted that the Physician Wellness Committee needs to get back up and running when a new Quality Director comes on board. There is a consideration of creating a more robust Physician Wellness Committee by integrating the Quality Committee into it. Mr. Bill provided an overview of the Mortality Matrix benchmarking document in the packet.

OLD BUSINESS:

CAMPUS PLAN UPDATE – Mr. Bill reported that the Planning Committee had a follow-up meeting with Corey Wall, from Jensen Yorba Wall (JYW) to review the Campus Plan. The Senior Leadership team along with key department managers, will evaluate the comments and priorities from the committee members. Their recommendations for prioritization and staging will be presented at the next Planning Committee meeting.

CRISIS INTERVENTION UPDATE – Mr. Grigg reported that CBJ and North Wind Architects (NWA) are still negotiating fees. We anticipate starting our timeline with phase one, tearing down the old BOPS building and moving forward with the next phase of design soon.

COMMITTEE REPORTS:

Quality Committee – The Quality Committee met on January 8th and approved moving multiple annual safety plans to the Board for adoption. Mr. Johnson is willing to approve the plans this evening but does have questions that he will submit to Mr. Bill for clarification. ***Ms. Hagevig, as the Chair of the Quality Committee, made a motion that the Board adopt the following:***

Item 1 – 2020 Risk Management Plan

Item 2 – 2020 Infection Prevention Plan and 2019 Evaluation

Item 3 – 2020 Environment of Care Plan and 2019 Evaluation

Item 4 – 2020 Patient Safety and Quality Improvement Plan and 2019 Evaluation

She noted that the Quality Committee did a very thorough overview of these plans and that Sarah Hargrave will be greatly missed as the Quality Director at BRH. ***Mr. Kendziorek seconded the motion. There being no objection, motion approved.*** Mr. Kendziorek stated that he finds these plans very valuable and thanked the staff for the tremendous amount of work they put into these plans. Ms. Hagevig requested that the minutes of the Board Quality Committee follow the same format as other committee meetings.

Planning Committee – Mr. Kendziorek reported that the Planning Committee has held two meetings since the December board meeting. Very robust discussions about the Community Health Needs Assessment (CHNA) and the Master Facility Plan were held. How we interpret this data and use it is very important in the Strategic Planning process. The CHNA report is still in draft. Errors will be corrected and feedback from the physicians regarding the physician needs assessment numbers will be included in the final report.

Finance Committee – Ms. Johnston reported that the Finance Committee approved a change in how we look at deferred maintenance. A set dollar amount is to be entered as a deferred maintenance line item in the budget. This will streamline the approval process for projects by making funds readily available and will not need to go to the board for approval unless above Mr. Bill's spending authority. The Finance Committee will receive reports of deferred maintenance spending.

MANAGEMENT REPORTS: Dr. Jones commended Ms. Lawhorne for the successful trauma review of the Emergency Department. The State Trauma Committee review team was very impressed with the facility and our trauma program. We expect to receive full reverification as a Level IV Trauma Center in about a month. In response to Mr. Solomon-Gross' inquiry, Ms. Lawhorne reported that iStat usage is

going well and that due to limitations, it will not eliminate the need for phlebotomists. A discussion about Level III Designation and the commitments it would require from BRH was held. Surgeon availability is a requirement for Level III Designation so Mr. Johnson requests a future discussion about surgeon contracts and their responsibility in enhancing trauma care. Ms. Knapp commended Mr. Hargrave for the informative HR report and questioned Mr. Gardner about speech care. Mr. Solomon-Gross initiated a discussion about the wound care waitlist. Mr. Stevens thanked everyone for the thorough reports.

CEO REPORT – Mr. Bill stated that in addition to his written report, he would like to share that the monthly Ophthalmology Clinic was held last week. Some processes are still a little clunky but overall things are going very well. Patients are very happy. Dr. Kopstein has 99 referrals in the queue. We are working to expand the number of days he is in Juneau and in the OR. Mr. Bill is to attend a meeting tomorrow with the Governor and a key group of people from CBJ to discuss how the Governor could do a better job of serving Juneau's needs. Mr. Bill plans to give a balanced message thanking the Governor for things that we are seeing done better, such as Medicaid Expansion and the much increased communication we are hearing from DHSS, as well as highlighting the impacts of the vetoes and the 5% cut that's projected to move forward on BRH. DHSS is working really hard to help make sure that we are able to move forward with the Crisis Intervention Center. Mr. Bill reported that General Surgeon, Jennifer Schmidt will be stepping back her presence in Juneau beginning mid-May to help with an ailing parent. She plans to provide locum coverage for 20 days every other month. He also reported that representatives from Providence Health and Services had reached out to CBJ to see if there was any interest in having Providence manage BRH and that they are looking at the feasibility of leasing space downtown to put in a medical clinic - This is a model they currently use in communities that are underserved. The CEO of Providence Alaska was not aware that this was going on and has asked the other branch of Providence to step down from this idea. Responses to the Provider Network Development Analysis RFP were received from the Juniper Group, ECG and Wipfli. Ms. Lawhorne, Mr. Gardner, Mr. Hargrave and Mr. Bill will evaluate and rank the responses and CBJ will rank their prices to determine the winning bidder. Mr. Bill had a telephone call with the Governance Institute this morning and spoke about, among other things, a board self-assessment that we may want to think about doing. The interview conducted today for an interim Quality Director went very well. Dr. Benjamin will interview him also and if it goes well, we will consider making an offer to the placement company and possibly have him here next week. ASHNHA's President and Senior VP were in town last Friday. They toured the hospital and got a better understanding Bartlett's priorities and issues. Legislation update – Juneau delegation is very interested and paying attention to the grants that have been vetoed. Southeast Conference – Mr. Bill will attend next week. Corona Virus update – Aircraft from China will arrive at the north terminal of the Ted Stevens International Airport this evening. Passengers will get off the plane for refueling of the aircraft, will clear US Customs and be screened for any signs of respiratory illness before boarding again and continuing the flight to California. The health screening will be conducted by the Center for Disease Control and Prevention staff. Passengers found to have symptoms will be further assessed by the CDC and medical professionals and a determination will be made as to where patients are to be sent for care. All screening staff will be wearing CDC approved personal protective equipment. Ms. Hagevig initiated a conversation about the DHSS reorganization. Mr. Bill reported that a wolf has been sighted by Wildflower Court and Same Day Surgery several times.

PRESIDENT REPORT – Mr. Stevens noted the committee assignments are in the packet. For consistency, he tried to keep them as close as possible to what they were last year. It was noted that the immediate past president can only be a voting member of the Executive Committee for one year so Ms. Knapp would not be able to vote. A discussion was held about making the Planning Committee a

Committee of the Whole. A change to the committee structure would need to be changed in the by-laws. The Governance Committee would need to evaluate to determine if this is what we want to do.

Information is in the packet for upcoming Governance Institute Leadership Conferences to be held in April and September. The advantages of having multiple people attend each conference were discussed. Board members are to let Ms. Moffitt know by next week if they wish to attend the April conference. Access to online education and monthly topics were discussed. Mr. Stevens welcomed Iola Young as the newest board member and Dr. Joy Neyhart as this year's Chief of Staff.

Executive Session – Motion made by Mr. Kendziorok to recess into executive session as written in the agenda, with the exception of the Legal and Litigation Review, to discuss several matters:

- *Those which by law, municipal charter, or ordinance are required to be confidential or involve consideration of records that are not subject to public disclosure, specifically the patient safety dashboard and the credentialing report.*

Ms. Knapp seconded. Motion approved. The committee entered executive session at 7:05 pm and returned to regular session at 7:19 pm.

- A. Credentialing report (BLUE FOLDER): **Motion by Mr. Kendziorok to approve the credentialing report as written. Ms. Hagevig seconded. Credentialing recommendations approved.**
- B. Patient Safety Dashboard (BLUE FOLDER): No action to be taken. The Board reviewed the Patient Safety Dashboard.

BOARD CALENDAR – February calendar reviewed and multiple meetings added. Planning Committee will be held at 7:00am, Thursday, February 13th. Finance Committee meeting will be held at 12:00pm, Friday, February 21st. Governance Committee will meet at 12:30pm on Tuesday, February 11th to resume work on a process for identifying board member qualifications and skill set needs and to review the bylaws. Doodle Poll to be sent out for a Physician Recruitment Committee.

BOARD COMMENTS AND QUESTIONS – Dr. Neyhart reported on the Plans of Safe Care Initiative she is working on with ROCK Juneau (Raising Our Children with Kindness). There is a fundraising event for Alaska Children's Trust scheduled for tomorrow night at 5:30pm in the State Museum. AVEC has received a grant to start a pilot program for prenatal teachers. Ms. Hale noted that the Assembly had taken a really hard look at childhood education and child care last year and is very supportive of moving forward with funding but budget cuts and cost shifting needs to be worked out. Mr. Johnson noted the value in screening background checks for volunteers in the classroom. Ms. Young stated that she feels very fortunate to be a part of this group.

ADJOURNMENT – 7:33 p.m.