

# Bartlett Regional Hospital

**Governance Committee Meeting  
Minutes  
Friday, September 27, 2019; 5:00 p.m.  
Bartlett Regional Hospital - Boardroom**

**Called to order at 5:01 p.m. by Brenda Knapp, Committee Chair**

**Attendance:**

Committee Members: Brenda Knapp, Rosemary Hagevig and Kenny Solomon-Gross

Board Members present: Lance Stevens, Mark Johnson, Dr. Bob Urata, Marshal Kendziorek and Deb Johnston

BRH Staff: Chuck Bill, CEO, via phone, Dallas Hargrave, HR Director, Kevin Benson, CFO, Megan Costello, CLO, and Megan Rinkenberger, Executive Assistant

Also present: Michelle Hale, Assembly Liaison

***Ms. Hagevig made a MOTION to approve the minutes from September 20, 2019.***

***Mr. Solomon - Gross seconded and they were approved with no objections.***

Affiliation Analysis RFP review: Chuck discussed the edits that were made in the RFP. He explained that he eliminated the wording “sale” and “partnership” but is open to have it revised if need be at a later time. Doing this will make sure we have the tools to take care of the services currently offered and prepare for potential expansion. Currently we are in a solid fiscal position so we can be cautious and make sure the RFP has the desired message for the Assembly and the public.

Brenda referred to the white paper and stated we need to make sure we have all the current data and statistics that are essential for this project and be sure the concerns of the committee are addressed.

Chuck informed the committee that the Needs Assessment will be completed by January and will be available to the Affiliation analysis contractor.

David Sandberg, with Focus & Execute, is developing a survey instrument now to be used in the assessment. Rosemary stated she would like to see this before it goes out to the public and make sure he captures Juneau’s unique local and features and input. It was agreed that any further discussion should be deferred to the Planning committee.

Chuck spoke about how he reached out to the Juniper group to assist with the RFP questions. The committee expressed their concerns about them being potential bidders and having a possible conflict of interest.

Legal Counsel agreed to look into this further and stated she did not realize there was this connection.

Brenda brought the meeting to a close with the understanding that the Needs Assessment survey tool would be reviewed by the Planning Committee

Legal counsel shared that opinions shouldn’t prevent moving forward with the RFP, only who may or may not bid.

Chuck agreed to meet with Legal and present options and provide advice. He thanked everyone for their passion regarding this significant topic.

**Adjourned at 5:44 p.m.**