

Bartlett Regional Hospital

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Minutes
Planning Committee
December 20, 2019 – 7:00 a.m.
Bartlett Regional Hospital Boardroom

Called to order at 7:00 a.m., by Planning Committee Chair, Marshal Kendziorek

Planning Committee and Board Members: Lance Stevens, Rosemary Hagevig, Marshal Kendziorek, Kenny Solomon-Gross, Brenda Knapp and Mark Johnson,

Staff: Chuck Bill, CEO, Dallas Hargrave, HR Director, Rose Lawhorne, CNO, Billy Gardner, COO and Anita Moffitt, Executive Assistant

Mr. Solomon-Gross made a MOTION to approve the minutes from November 21, 2019. Ms. Knapp seconded. Minutes approved as written.

PUBLIC PARTICIPATION – None

Project Updates: Mr. Gardner noted the following projects are ready for design phase II: fire alarm for the Medical Arts building, Central Sterile Processing room in OR, endo fans in ASU11. These should be ready to go out to bid in 4 – 5 weeks. OR renovations will not take place until November. The ED waiting room area is to have walls constructed and bullet resistant glass installed for staff safety. This will go out to bid and construction will begin as soon as possible. Pharmacy clean room construction is going well but the hoods have been delayed. The completion date for this project is January 20. The Gift Shop/Coffee Bar completion date is set for January 17.

Community Healthcare Needs Assessment: Mr. Bill reported that we are in the final phases of the physician needs analysis based on demographics and national standards. This will be completed by the end of the year and presented to the board in January. Meetings will be scheduled with physicians to get their input about specialty and sub-specialty services currently provided by primary care physicians. A discussion was held about wants vs needs and how helpful the survey responses will be in providing the information we need. Mr. Bill is working with CBJ purchasing to finalize the wording of the Provider Network Study RFP so it can go out either today or Monday.

Campus Plan Update: Corey Wall provided a summary overview of current floor plans. It has been identified that under 15% of additional space is needed to meet anticipated future needs. We currently have 209,425 square feet for the whole building, 28,936 more are needed. The following were noted:

- Portions of the original first floor have not been renovated since the sixties and need abatement.
- Food service is too small and there is no way to expand. Moving it to a different location would provide the 17,000 square feet needed to expand all of the other departments on the first floor.
- The ED has the most space needs. A proposed plan to push the outer ED wall south 28 feet and move the ambulance bay was presented. This would provide just under 5,000 additional square feet. Security and a 24 hour pharmacy could be located near the new entrance and would allow this area of the hospital to be locked down from the rest of the hospital after hours.
- Proposed plans for separating the women's imaging center from the radiology department were discussed. This would open up more space for the radiology department. Plans propose putting the women's imaging center on the first floor where security offices are currently located.

These high level conceptual plans were based off of feedback from every department regarding their current and future needs. Detailed design and functionality are important and will require additional staff input as each project moves forward. The plans will be shared with staff when the final design is closer to being finished. The pros and cons of doing additions in stages was discussed. Pushing to the south is not ideal but really the only option available.

A discussion was held about the need for an emergency access road to the back of the hospital. \$90,000 is to be put into the CIP to look at options for an emergency access road. Mr. Johnson suggested making a strong case that the community needs an alternative route in case Egan Drive is ever shut down so DOT may help with funding. Mr. Wall highlighted some of the challenges in putting in an emergency access road due to the elevation of the hillside. The possibility of moving Wildflower Court to a location further from the hospital and using that space for medical facilities was discussed.

With an increase in services and staff and losing spaces due to construction, parking needs to be addressed. Multiple options for parking were discussed. One option is to build a parking garage on the hillside south of the hospital with an entrance on Egan Drive. Building on the hillside would be expensive, requiring the purchase of the adjacent property and excavating the hillside. A hillside garage would address the elevation challenges of accessing the south entrance and provide an alternative to Egan Drive access. Plans were also discussed for building a garage to the north of the hospital adjacent to the Johnson Youth Center property. This would be more convenient to patients but would be a significant visual impairment for patient rooms..

Mr. Wall turned the focus on proposed additions to the north side of the facility. He noted that the 30,000 feet of additional space needed would most likely happen here. A proposal for building a three storied addition where the physical therapy area and the Juneau Medical Center building is located was presented. This would be done in two phases and give more space than needed to

meet future needs. Doing this in two phases would allow time to address the medical office building. The “domino” pieces for this addition as well as the OR renovation were discussed.

Mr. Johnson expressed concern about building space we “might” need in the future and said we need to try to be as efficient as we possibly can. Mr. Kendziorek views these plans as reasonable options for the future, not concrete plans. We do need to have a high level view to understand the issues and to have a plan of action a decade out.

FUTURE AGENDA ITEMS - Continued discussion of the Campus Plan

COMMENTS – A meeting will be held before the next board meeting to continue these discussions. These are long term plans and need to be looked at systematically. Doing so sends a message to the community that we are looking ahead and planning for the future. Mr. Bill will talk about this during his next Action Line session. A suggestion was made to make this a meeting of the Committee of the Whole to have more people on the board participating in these discussions.

Mr. Wall provided one more option to ease congestion; the Medical Arts building could go away and open up space. This would enhance the whole entry and allow for a nicer drive that comes through and right back out Hospital Drive.

A discussion was held about building above the boiler room and renovation of the lab. The boiler room issues have to be resolved before we can build above it.

Next meeting: 7:00 a.m. – January 17, 2020.

Adjourned - 8:25 a.m.