

Bartlett Regional Hospital

Minutes
BOARD OF DIRECTORS MEETING
November 26, 2019 – 5:30 p.m.
Robert F. Valliant Boardroom

CALL TO ORDER – The Board of Director’s meeting was called to order at 5:30 p.m. by Lance Stevens, Board President

ATTENDANCE

Lance Stevens, President	Rosemary Hagevig, Vice President	Brenda Knapp
Marshal Kendziorek	Mark Johnson	Lindy Jones, MD
Kenny Solomon-Gross	Deb Johnston	

ALSO IN ATTENDANCE

Chuck Bill, CEO	Kevin Benson, CFO	Billy Gardner, COO
Dallas Hargrave, HR Director	Rose Lawhorne, CNO	Bradley Grigg, CBHO
Michelle Hale, CBJ Liaison	Don Schneider, MD, COS	Amy Deere, RNCM, CCDS
Jeannette Lacey, LMSW, ACM, Director of Case Management	Anita Moffitt, Executive Assistant	

ABSENT - Bob Urata, MD, Secretary

APPROVAL OF THE AGENDA – *MOTION by Ms. Hagevig to approve the agenda. Mr. Solomon-Gross seconded. Agenda approved as written.*

PUBLIC PARTICIPATION – None, however high school students, Emily Heaton and Madison Kahle were in attendance to observe their second BRH board meeting.

CONSENT AGENDA – *MOTION by Mr. Kendziorek to approve the consent agenda. Mr. Johnson seconded. Consent agenda approved.*

BOARD EDUCATION

CDI: Current Status and Next Steps – Amy Deere and Jeannette Lacey provided an overview of the Clinical Document Integrity program. This program facilitates the accurate representation of a patient’s clinical status that translates into coded data. Coded data is then translated into quality reporting, physician report cards, reimbursement, public health data and disease tracking and trending. This program ensures accuracy in coding which allows us to bill for and receive the appropriate reimbursement for the level of care provided. Discussion was held about physician report cards, Diagnostic Related Groups (DRGs) and reimbursements during a question and answer session.

Medical Staff Report – Dr. Schneider noted the October 1st Medical Staff meeting minutes are in the packet. He provided an overview of the Chief of Staff Report and noted there is nothing to report from the November 5th meeting.

Executive Session – *Motion made by Mr. Kendziorek to recess into executive session as written in the agenda, with the exception of the Legal and Litigation Review, to discuss several matters:*

- *Those which by law, municipal charter, or ordinance are required to be confidential or involve consideration of records that are not subject to public disclosure, specifically the patient safety dashboard, the confidential chief of staff report, and the credentialing report.*

Mr. Johnson seconded. Motion approved. The committee entered executive session at 5:56 pm and returned to regular session at 6:14 pm.

- A. Credentialing report (BLUE FOLDER): ***Motion by Ms. Knapp to approve the credentialing report as written. Mr. Solomon-Gross seconded. Credentialing recommendations approved.***
- B. Confidential Chief of Staff Report (BLUE FOLDER): No action to be taken. The Board reviewed the confidential chief of staff report.
- C. Patient Safety Dashboard (BLUE FOLDER): No action to be taken. The Board reviewed the Patient Safety Dashboard.

OLD BUSINESS:

CAMPUS PLAN UPDATE – Mr. Bill reported that we should have the preliminary report from Jensen Yorba Wall in early December. We hope to present it to the board at the December meeting but because of the earlier date, it may not be presented until January.

CRISIS INTERVENTION UPDATE – Mr. Grigg reported that CBJ and Northwind Architects (NWA) are still in negotiations to finalize the concept design costs. He anticipates the concept design to be done by the end of the calendar year. The next step of the project is to solidify time lines for the project. The financial updates for capital dollars will continue to be in his board reports. Ms. Knapp initiated a conversation regarding the impact of JAMHI no longer providing emergency psychiatric services. Psychiatric services provided to Petersburg was also discussed. Provider travels to Petersburg once a month for three days to provide an initial assessment of patients. The rest of the services are provided via telemedicine.

COMMITTEE REPORTS: Mr. Stevens noted the committee reports are no longer a part of the consent agenda to allow for more in depth discussions.

Nominating Committee – The nominating committee has made a recommendation to the board that nominations for board officers will come from the floor, not the committee. New board members will be selected by the Assembly on December 5th and seated at the December 19th board meeting. (It was later clarified that they will be seated in January.) Officer elections will take place at the December 19th meeting.

Board Quality – no action items

Finance Committee – Mr. Johnson stated that the tourism revenue information that had been provided at the finance meeting was very helpful. 8% of patients were international and out of state, 16% were in state but not Juneau residents. This information has been shared with the City Manager. Mr. Bill will forward a copy to Ms. Hale so that she can share it with the Assembly.

Planning Committee – Mr. Kendziorek reported Jenson Yorba Wall provided an overview of the Master Facilities Plan project summary at the November 8th meeting. A preliminary project list will be discussed at the December 20th Planning Committee meeting. He encourages all available board members to attend. There was also a Planning Committee meeting held on November 21st to discuss the Provider Network Development Study RFP, formerly known as the Affiliation Analysis RFP. The new name reflects the intent of the RFP. The committee was pleased with revisions made to the RFP and approved moving it forward to the board. It was noted that the dates on the RFP will change based on how long it takes to get through the Assembly and CBJ procurement.

Mr. Kendziorek made a MOTION to forward the Provider Network Development Study RFP to the Assembly for work by the city. Mr. Bill suggested building into the RFP that the producer of the analysis participate in the strategic planning retreat and facilitate a strategic robust discussion on the analysis and alternatives, etc. Mr. Kendziorek approved amending his motion to include that component in the RFP. Mr. Stevens expressed his support of this addition. ***There being no objections, the RFP will move forward to the Assembly.***

MANAGEMENT REPORTS: The results of the “Best Places to Work” survey included in the HR report were discussed. Ms. Knapp requested that a plan of correction be developed to outline how we are going to fix issues identified in the survey. It was reported that some action plans have already been implemented and others are under discussion. A suggestion was made that these established benchmarks be used for measurement of improvement in the future.

CEO REPORT – Mr. Bill provided an overview of Dr. Kopstein’s ophthalmology clinic last week. Discussion was held about efforts to add an Oncology Nurse Practitioner to the oncology clinic, the concerns of primary care physicians should this happen and the need to develop credentialing criteria for this person. Mr. Bill also reported that he had been contacted by the American Heart Institute today regarding grant dollars to develop cardiac readiness program - more information to come. Mr. Bill has received word that DHSS is going to have to go back for a supplemental request as early as January for \$100 million for Medicaid as a result of the budget process. He also reported that the Executive Committee of ASHNHA has sent a letter to DHSS that we, as members of the organization, discontinue our participation in Electronic Health Information Exchange. More information to come on this topic as well.

Focus and Execute – Mr. Bill provided an overview of sections 4 (Facility) and 5 (Compliance) in Focus and Execute. Focus and Execute is the program used to track our progress in meeting our strategic planning goals.

STRATEGIC DISCUSSION – FY2020 1st quarter financial review: Mr. Benson reported that we are having a stronger year than what was anticipated in the budget. The first quarter income statement shows a Net Income of \$3.2 million. Acute daily census is up and has generated 11% more inpatient revenue than budgeted. Total surgeries are under budget but ahead of the prior year. Outpatient services have all seen increases in volume and revenue. Outpatient revenues generated 12% more revenue than budgeted and is 15% more than the prior year. Outpatient psychiatric services revenue is 34% over budget and more than double over the prior year. Physician revenues are 14% greater than budget. The ophthalmology clinic revenues in its first month were \$280,000. It was noted that international and out-of-state patients represents 12% of the first quarter revenue. Expenses are running 6% greater than budget due to increased salaries and wages to provide service to increased patient volumes. BRH

continues to recruit and replace contract labor. Accounts receivable have decreased in spite of the past months of high revenue. Cash has increased and is \$5.6 million greater than the prior year.

PRESIDENT REPORT – As a result of meeting with CBJ law, committee reports were removed from the consent agenda to allow more robust discussions to take place during board meetings. Ms. Knapp noted for the record that all committee meetings are public. Questions regarding the committee reports are encouraged at the board meetings but the actual work needs to stay in committee.

BOARD CALENDAR – December calendar reviewed. The Board Compliance meeting will be rescheduled due to scheduling conflict. Ms. Hagevig will be out of town so Ms. Knapp will attend the Credentials Committee meeting in her place on December 10th. Mr. Bill noted the Foundation is hosting their annual tree lighting and Santa visit on December 12th at 4:15. A discussion was held about newly appointed board members, board officers and committee member assignments. Mr. Kendziorek encouraged any available board members to attend the Planning Committee meeting on December 20th to see the preliminary report from Jensen Yorba Wall.

BOARD COMMENTS AND QUESTIONS – The status of the community health needs assessment was discussed. The survey will close on November 28th. Everyone encouraged to share with their contacts to help get as many responses as possible.

Ms. Hale reported that she attended the annual Alaska Municipal League meeting last week. She was elected to a board position so will be able to keep her finger on the pulse of things. She reported that a \$200 million supplemental request is to come before the legislature to try to make up for some of the budget cuts that shouldn't have happened last year. There is a very large projected budget deficit in the upcoming year. The Alaska Municipal League is looking at some very interesting proposals to address PERS issues.

ADJOURNMENT – 7:40 p.m.