

# Bartlett Regional Hospital

3260 Hospital Drive, Juneau, Alaska 99801 907.796.8900 [www.bartletthospital.org](http://www.bartletthospital.org)

Minutes  
Planning Committee  
November 8, 2019 – 7:00 a.m.  
Bartlett Regional Hospital Boardroom

**Called to order at 7:00 a.m., by Planning Committee Chair, Marshal Kendziorek**

**Planning Committee and Board Members:** Marshal Kendziorek, Kenny Solomon-Gross, Brenda Knapp, Rosemary Hagevig and Mark Johnson. (Dr. Urata arrived at 8:00am)

**Staff:** Chuck Bill, CEO, Kevin Benson, CFO, Billy Gardner, COO, Bradley Grigg, CBHO (via telephone), Rose Lawhorne, CNO, Megan Costello, CBJ Law, and Anita Moffitt, Executive Assistant,

**Also in attendance:** Michelle Hale, CBJ Assembly Liaison and Corey Wall (via telephone)

***Mr. Solomon-Gross made a MOTION to approve the minutes from October 9, 2019. Ms. Knapp seconded. Minutes approved.***

**PUBLIC PARTICIPATION** – None

**OLD BUSINESS:** A request was made to move the Campus Plan update ahead of the Project updates on the agenda.

**Campus Plan Update** – Corey Wall, of Jensen Yorba Wall, provided an overview of the Master Facilities Plan project summary included in the packet. Immediate major project priorities identified by staff and physicians are on the ground floor of the hospital, in the Emergency Department, Lab and Histology, Surgical Services, campus access and parking. Medium term major project priorities are in Diagnostic Imaging, PT/OT/ST, Oncology/Infusion, RRC and general staff support. Regional information and impacts was discussed. It is anticipated that the community will remain stagnant but cruise ship population will grow; homelessness, drug use and alcoholism continues to increase; robotics in surgical services is needed to remain competitive and to attract new physicians; more and more practitioners would rather be BRH employees than independent business owners. A discussion was held about the size and layout of surgical services. Mechanical and electrical system issues were highlighted as were architectural conditions. Drawings and an overview of the structural analysis for vertical expansion was presented. Several possible renovation options to meet our needs were noted. JYW will have a preliminary project list in two weeks. After a question and answer session was held, the consensus of the committee is that this plan is very impressive and we are on track to get to where we want to be in the future. Ms. Hale commented that the Public Works and Engineering

Department look at all projects/potential projects so they can pace them with the overall load on our contractors. In terms of trying to align with the CIP schedule, this is great. It was noted that these projects could probably be funded by a mix of self-funding and bonding. Bonding vs. self-funding will be further explored.

**RRC Renovation Update** - Mr. Grigg reported that the shell and roof of the RRC building is going up now. As discussed at a meeting with CBJ and Alaska Commercial Contractors last week, the anticipated plan is for this project to be done by June 15<sup>th</sup> at the latest.

**Crisis Stabilization update** – Mr. Grigg reported that Northwind Architects (NWA) is moving ahead with the design phase. NWA and CBJ are still in negotiations regarding project management costs. A two story design option with Crisis Stabilization on the ground floor and BOPS on the second floor will cost about \$7 million. Adding an underground parking garage would add an estimated additional \$1.5 million. Negotiations for project management will probably go on through the end of the year. Once that is completed, we will look at timelines for the destruction of the current BOPS facility. Our plan is to begin the building of the Crisis Stabilization Unit next summer. Mr. Johnson asked that a price comparison of the parking garage option and other alternative parking options be provided.

**Community Health Needs Assessment** – Mr. Bill presented a draft version of the Community Health Needs Assessment to be distributed throughout Juneau and surrounding communities. Feedback regarding what questions to ask had been obtained from a meeting with community leaders. Community leaders will help distribute the survey to their constituents. Parallel to this survey, Cycle of Business is analyzing the demographics and the documented needs of the community. This information will be used as part of our strategic planning process. Discussions were held about who was invited to the meeting to provide feedback, whether the questions in the survey are appropriate and adequate to give us the information we really want from this survey. It was noted that the survey is just part of the assessment. Information regarding trends in addiction, utilization figures, etc. are to be included in the assessment as well.

**Affiliation Study** – Mr. Bill reported that nothing has really changed since the last consideration of the proposal but we need to figure out how to move forward. He suggested that changing the name to Network Development Study might be helpful. The RFP needs to be clear that we do not want to lose local control and selling the hospital is not to be a consideration. The needs assessment will be completed by the end of the year and information will be incorporated into the RFP. Dr. Urata expressed concerns that if the RFP is not focused enough, we will not get the kind of answers we are after and it should not be submitted to the assembly yet. Discussions were held about partnering with service providers for specific services as well as public relations and confidence of the community. It was noted that we already have agreements with Providence and Virginia Mason but we don't market it. A suggestion was made to hire a marketing firm to help design a marketing strategy to highlight BRH services. Ms. Hagevig stated that home is the best remedy and this sentiment should be captured. Mr. Bill is to rework the RFP with a focus on maintaining services and include a SWAT analysis. It will come back to the Planning Committee for review. Ms. Hale noted this conversation is going in the right direction.

#### **FUTURE AGENDA ITEMS:**

- Projects Updates
- Community Healthcare Needs Assessment Questionnaire
- Campus Plan Updates
- Crisis Stabilization Plan Status
- Discussion - How is the Board to use these study results

**COMMENTS** – Ms. Hagevig suggested that Behavioral Health projects should be advertised to make the community aware of the great things taking place here. Ms. Knapp requests that Mr. Bill look at what it would cost to hire a professional marketer. Mr. Solomon-Gross noted that it's important to state what we do, not what we don't do.

**Next meeting:** 7:00 a.m. – December 20, 2019

**Adjourned at 8:40 a.m.**