

Bartlett Regional Hospital

3260 Hospital Drive, Juneau, Alaska 99801 907.796.8900 www.bartletthospital.org

Finance Committee Meeting Minutes BRH Boardroom – May 8, 2019

Called to order at 7:00 a.m. by Finance Committee Chair, Dr. Bob Urata.

Finance Committee & Board Members: Dr. Bob Urata (Chair), Mark Johnson, Deb Johnston, Marshal Kendziorek

Staff: Kevin Benson, CFO, Chuck Bill, CEO, Bradley Grigg, CBHO, Dallas Hargrave, HR Director, Karen Taug, Controller, Megan Taylor, Executive Assistant, and Scott Chille, IS Director

Mr. Johnson made a MOTION to approve the minutes from the April 10, 2019 Finance Committee Meeting, following a correction. Dr. Urata noted no objections and they were approved.

March 2019 Finance Review – Kevin Benson, CFO

Mr. Benson explained that Bartlett Regional Hospital continued to see inpatient revenue that is below expectations. However, there was an improvement compared to February (15% below, versus 20% under budget in February). Capital spending comes in at 33% of budget spent, with one quarter left in the fiscal year. Mr. Benson noted that the financials for the month of April 2019 seem to have rebounded.

IS Update – Scott Chille, Director

Mr. Chille presented an overall update on projects – past, present, and future. He explained that he is coming up on his one year mark at BRH, and presented a summary of all he and his team have accomplished in that year:

- Access Layer Switches Replaced
- Firewall Upgrades
- Redundant Internet Speeds
- Wireless Controller Upgrades
- Citrix Access (replaced old network)
- Privileged Access Management
- Security Awareness Program
- Overhaul of Cable Management Systems

Security Awareness Program updates included our Organizational Risk Score of 20.0 (20th percentile good) and that the training video series is set to begin soon. Although numbers of people who click through on phishing emails had decreased dramatically, Mr. Chille states the numbers of those who report the emails has decreased as well. He has ideas on rewarding those who report phishing emails in order to raise reporting numbers.

Recently completed projects included the Critical Care Flowsheet, which has received very positive reactions by the CCU staff, the MU2 attestation (and MU3 is being worked on), T-system cloud integration, and Summit Exchange Interface engine. In progress projects included the Windows 10 upgrade (anticipating 300 desktops by 2020), TELCOR/iStat/Smartpumps, and Access e-forms.

Helpdesk improvements included training to increase “First Call Resolution”, which is up 200%, and decrease “Average Ticket Handle Time”, which is down 75%. Departmental improvements are in progress. Meditech downtimes continue on the third Thursday of each month, but they are now caught up, so downtimes are able to be shorter to cover just the current upgrade(s).

Upcoming projects included both 1. The VxBlock installation to merge the three “silos” of Meditech, PACS, and other hospital technical storage and processing needs into one structure that will result in an approximately 75% decrease of physical footprint and allow for shared storage space, and 2. Replacing the Core that is eight or more years old, and had a lifecycle of five to seven years. There has been six major outages attributed to the Core in the last nine months. *(No action needed to be taken on the cost of core replacement since it was already in the approved budget.)*

Ophthalmic Equipment – Chuck Bill

Mr. Bill explains that a signed contract should be received this week, Alaska licensure is in progress following a request for additional documents, and the credentialing file is in. He states he may be able to fast-track some of the process claiming emergency need. Mr. Jurrens, the OR director, should be ready to present the equipment needed to the board at the meeting on May 28th so that purchasing can begin as soon as possible. Ideally the ophthalmologist would begin in June, serving as best they can until the equipment arrives, namely performing Macular Degeneration injections. There is space in Bartlett Surgery Center, but the physical space needed for the equipment is minor.

Next Meeting: June 12th, 2019 at 7:00 a.m. in BRH Boardroom

Adjourned – 7:46 a.m.