Called to order 4:15pm

Attendance: Rosemary Hagevig, (BOD), Sarah Hargrave (Quality Director), Chuck Bill (CEO), Deborah Koelsh (Clinical Quality Coordinator), Gail Moorehead (Education Director), Carmi Clark (Quality Data Analyst), Rose Lawhorne (Assistant CCO), B Gardner (CCO), Bradley Griggs (CBHO), William Gardner (Chief Clinical Officer), Lance Stevens.

Approval of the minutes – November 14, 2018 – minutes approved as written.

Standing Agenda Items:

Quality Dashboard (reported quarterly) – Ms. Hargrave reviewed the Quarter 4 Board Quality Dashboard. All scores look good; There’s zero results on Fall, Serious Safety Events and Sentinel Events. Severe Sepsis/Septic Shock data results is not available because Abstractor’s was on short staff. It will be available next meeting. Upcoming change to HBIPS/PSY scorecard from composite score to monitoring more meaningful data. HCAHPS for inpatient dropped but not an issue, as we frequently see cyclical changes in data with higher scores from tourists in the summer than locals in the winter.

Patient Safety Initiatives update – Ms. Hargrave Safety Cultural survey results are now 54%. This is still in progress; final results will be announced on March meeting. She also mentioned about the Team STEPPS training (Strategies, Tools, Enhance, Performance and Patient Safety) that will happen in January and February. This training is organized by Gail Moorehead.

New Business:

Review/Approval of Annual Plans- Infection Prevention, Patient Safety/Quality Improvement and Risk Management Plan were discussed, reviewed and approved. The Environmental of Care Plans and Utilization Management Plan are deferred to March 13, 2019 meeting.

Familiar Faces of Bartlett Program- Jeanette Lacey, Sarah Hargrave, Bradley Grigg and Dr. Gartenberg are working together on the MVP (Multi Visit Program) in partnership with ASHNA. Ms. Hargrave explained that they are looking for ways to address and meet the recurring needs of the “Familiar faces of Bartlett”. She will share more information after this is set up. Additionally, Mr. Bill mentioned about the success of the Housing First Project that helps most of the “Familiar faces of Bartlett”.

Annual Review of Committee Charter: This will be presented at the next meeting, once a Chair has been established.
Old Business:

**Culture of Patient Safety**- Ms. Hargrave will update the committee on results at the next meeting. The hospital has just recently received the results, and is still reviewing them.

**HAI’s**- Ms. Gribbon discussed healthcare acquired infections during her review of her infection control program, specifically efforts to reduce surgical site infections and transmission of multi-drug resistant organisms. The hospital has leased an ultra-violet light which has been put into use in the Surgical Dept., and will also be “rounding” in the inpatient wards. Additional efforts have been put into place to assure appropriate antibiotics administered, and efforts taken to reduce the risks as much as possible for high-risk patients undergoing procedures.

**Next Quality Board meeting:** March 13, 2019, 4:15PM

Adjourned at 5:30 pm