

# Bartlett Regional Hospital

## MINUTES

### PLANNING COMMITTEE MEETING

Friday, January 28, 2019 – 7:00 a.m.

Bartlett Regional Hospital - Boardroom

#### COMMITTEE AND BOARD MEMBERS PRESENT:

Marshal Kendziorek                      Kenny Solomon-Gross                      Rosemary Hagevig

#### ALSO PRESENT:

Chuck Bill, CEO                      Bradley Grigg, CBHO                      Dallas Hargrave, HR Director  
Kevin Benson, CFO                      Michelle Hale, CBJ Liaison                      Anita Moffitt, Executive Assistant

**CALL TO ORDER** - Planning Committee meeting was called to order at 7:01 a.m. by Marshal Kendziorek, Committee Chair.

**APPROVAL OF THE MINUTES** – *Mr. Solomon-Gross made a motion to approve the December 7, 2018 minutes. Mr. Kendziorek seconded. There being no objection, they were approved.*

**PUBLIC COMMENT** - None

#### OLD BUSINESS

- A. Ophthalmology** – There is a surgeon in Tacoma interested in serving Juneau’s ophthalmological needs. He will schedule a trip to Juneau to check things out and to have discussions with local optometrists. Equipment needs will be identified by the ophthalmologist.
- B. Facility Planning** – Mr. Bill reported that we will need to issue an RFP to update the master facility plan. Working with CBJ, the RFP will be written and posted by next week. A discussion was held about the Moss Adams study.
- C. Detox and Assessment Center** – Mr. Grigg shared the proposed design for the detox and assessment center. The RFP for construction should post by the first week of February. A discussion was held about the location of the sleep-off area, liability concerns and current discussions with CCFR to move it off campus. CBJ is looking at possible sights to relocate sleep-off.
- D. Implementation of Crisis Stabilization Grant** – Thanks to availability of operational grant funds now, BRH is developing protocols for an in-house program for stabilization of kids and adults in crisis but don’t qualify for inpatient status. The Crisis Stabilization Unit will allow kids in crisis to be treated here and not be shipped out of town. Mr. Grigg and Nathan Soboleff are working to obtain more capital grant funding from the mental health trust. A discussion was held about moving the Bartlett Outpatient Psychiatry Services while building the Crisis Stabilization Unit.

- E. Robotics** – Mr. Benson reported that a call was held last week with ECRI to discuss the process for their assessment. Interviews with stakeholders will be held telephonically over the first two weeks in February. They are to have recommendations within 90 days. A discussion was held about timing and physician recruitment efforts. Also discussed was CON (Certificate of Need). Mr. Bill is to speak with SEARHC about their upcoming plans.
- F. Status of Focus and Execute** – Mr. Bill provided an overview of the goals and action plans in the Focus and Execute (F&E) tool. Managers will update their progress in the tool monthly. Mr. Bill will update the Board of Directors quarterly. Board members may view information in F&E at any time.

#### **FUTURE AGENDA ITEMS**

- **Sleep off updates**
- **Campus Plan RFP**
- **Mental Health Trust Grant Status**
- **Restricted Funds** (Mr. Benson is to provide white paper on topic – why we should or should not do it.)
- **SEARHC Collaboration SWAT Analysis**

**Next meeting** – To be determined

**Comments** – None

**Adjournment** – Meeting adjourned at 8:19 am