

Bartlett Regional Hospital

Minutes

BOARD OF DIRECTORS MEETING

September 19, 2018 – 5:30 p.m.

Robert F. Valliant Boardroom

ATTENDANCE

Brenda Knapp, President	Bob Storer (via telephone)
Robert Urata, MD, Vice-President	Marshal Kendziorek
Rosemary Hagevig	Mark Johnson
Cate Buley, MD	

ABSENT

Linda Thomas	Lance Stevens, Secretary
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ALSO IN ATTENDANCE

Chuck Bill, CEO	Theresa Shanley, MD, Chief of Staff
Billy Gardner, CCO	Dallas Hargrave, HR Director
Bradley Grigg, CBHO	Jane Mores, CLO
Anita Moffitt, Executive Assistant	Rose Lawhorne, Assistant CCO
Sarah Hargrave, Director of Quality	Mary Crann, Risk Manager

CALL TO ORDER – The Board of Director’s meeting was called to order at 5:31 p.m. by Brenda Knapp, Board President

APPROVAL OF THE AGENDA – Ms. Kendziorek *made a MOTION to approve the agenda. Mr. Johnson seconded and it was approved*

PUBLIC PARTICIPATION – Mr. Bill introduced Robert Palmer, newly appointed City Attorney. Mr. Palmer is working with Mr. Bill to find a replacement for Jane Mores, CLO. Ms. Mores will be returning to the downtown offices to conduct CBJ legal services. CBJ is trying to recruit an attorney with healthcare law experience. This attorney will divide their services between CBJ and BRH. Mr. Bill provided cost savings expectations with this change in services.

BOARD EDUCATION – Ms. Hargrave provided an overview of a power point presentation outlining the Quality Department’s Culture of Patient Safety project. The goal is to strengthen the culture of safety at BRH through enhanced teamwork and communication. She provided information on data collection and analysis, change management, activities to date and future steps.

CONSENT AGENDA

- A. August 28, 2018 Board of Directors minutes
- B. August Management reports

Mr. Gardner provided an update to his management report. A Cardiac Rehab Coordinator has been hired and will begin in November. Dr. Standerwick will provide this update to the Medical Staff.

Mr. Kendziorek made a MOTION to approve the consent agenda with Mr. Gardner's update. Dr. Urata seconded and it was approved.

OLD BUSINESS – None

NEW BUSINESS – None

Medical Staff Report – Dr. Shanley reported that topics discussed at the September 4th Med Staff meeting were by-law revisions for psychiatric nurse practitioners, medication reconciliation and Title 40 changes. Dr. Shanley relayed some of the concerns of the medical staff. Dr. Urata provided background on BRH's hiring of physicians. Title 40 will be discussed at the Joint Conference meeting scheduled to take place on September 20.

Executive Session – ***Mr. Kendziorek made a MOTION to go into executive session at 6:09 to discuss the credentialing report and patient dashboards, both of which are confidential by nature and protected by law. Mr. Johnson seconded.***

Out of executive session at 6:30.

Mr. Kendziorek made a MOTION to approve the credentialing report as presented. Mr. Johnson seconded and it was approved.

CEO Report – In the interest of saving time, Mr. Bill noted that the Joint Commission Accreditation, ASHNHA activity and the upcoming Joint Conference meeting listed on the agenda have been addressed in his written report. He did report that there has been a dramatic shakeup in the Department of Behavioral Health. Mr. Grigg elaborated by reporting on the findings of an unsafe work environment at the Alaska Psychiatric Institute (API) which resulted in the Deputy Commissioner, the Director of Behavioral Health and the CEO of API tendering their resignations. Interim replacements have been named. Updates will be provided as they become available. Mr. Grigg stated that training of BRH staff is consistent and ongoing. Mr. Gardner reported on actions taken in the past two years for employee safety. Employee injury reports will be provided at future board meetings.

Mr. Bill provided information regarding a for profit 120 bed nursing home facility to open in Matsu over the next nine months and the number of staff needed to care for patients. He reported that he and Mr. Hargrave had met with the heads of the UAS and UAA nursing and ancillary training programs and the Assistant Commissioner to discuss a regional healthcare needs survey. Mr. Bill will speak to the BRH Foundation about funding the survey. Private clinics, dental offices and SEARHC are some of the organizations to be included in the survey to identify what the community needs might be. The Board of Regents will begin doubling the amount of healthcare workers going through training programs. Mr. Bill also provided information about an online masters in psychiatric nursing program now available that we will be looking at as part of our recruiting opportunities.

Mr. Bill provided information about a house that the Department of Transportation has offered for BRH's use. This house would require quite a bit of repair before being acceptable to house travelers. Without

assurances that BRH would not be liable for costs relating to removal of the underground fuel tank and demolition of the home when it is time to do so, BRH will not consider this offer.

An update regarding PERS liability and the impact of GASB 68 and 75 were discussed.

Committee Reports

- Quality – Dr. Buley reported that the Hospital Performance Improvement Committee discussed Team STEPPS that will be used for quality improvement. A “Good Catch” program is to be implemented to increase our incident reporting to prevent significant errors in the future. A schedule for the departments’ Board Education presentations has been completed through June 2019. Quality dashboard looks good. BRH’s Level 4 Trauma designation is up for recertification in the fall of 2019.
- Compliance – Meeting has been postponed until next month.
- Finance Committee – Dr. Urata provided an overview of the July financials. All elements of analysis were essentially under budget as expected. A Medicaid payment of \$1.6 million was received on July 2. Prompt pay discounts of \$8,723 resulted in collections of \$48,909. BRH has 302 days total cash on hand for restricted and non-restricted cash.

Mr. Kendziorek made a motion to increase the CEO salary by 3% this year. Dr. Urata seconded. Mr. Storer received clarification that this increase would be retroactive to July 1, 2018. ***A roll call vote was taken, the motion passed 6:1.*** Ms. Knapp, Mr. Kendziorek, Mr. Storer, Dr. Urata, Dr. Buley and Ms. Hagevig voted yes. Mr. Johnson voted no.

- Governance Committee – Meeting has been postponed until October 1st.
- Mr. Kendziorek reported that the Planning Committee is scheduled to take place on September 21st at 7:00am. He encouraged board members to attend if available.

Board Calendars – October, November and December recurring meeting calendars were reviewed. Changes to the November and December Board of Director meeting dates were discussed. Strategic Planning will be held on November 17th.

BOARD COMMENTS AND QUESTIONS – A discussion was held about board candidates/potential board candidates attending the Strategic Planning meeting. Ms. Knapp will appoint a nominating committee to nominate officers for next year.

ADJOURNMENT – 7:32 p.m.