

# Bartlett Regional Hospital

## BOARD OF DIRECTORS

### Minutes

July 24, 2018

CALL TO ORDER At 5:27 p.m. by Robert Urata, MD

#### ATTENDANCE

Robert Urata, MD, Vice-President	Marshal Kendziorek
Lance Stevens, Secretary	Linda Thomas
Mark Johnson	Cate Buley, MD
Rosemary Hagevig via telephone	

#### ABSENT

Brenda Knapp, President (approved)	Bob Storer
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#### ALSO IN ATTENDANCE

Chuck Bill, CEO	Theresa Shanley, MD, Chief of Staff
Joe Wanner, CFO	Billy Gardner, CCO
Bradley Grigg, CBHO	Jane Mores, CLO
Ursula Iha, Director of Pharmacy	Nathan Overson, Compliance Officer
Anita Moffitt, Executive Assistant	

#### PUBLIC PARTICIPATION - (None)

**BOARD EDUCATION** – Ursula Iha provided a PowerPoint presentation on the Medically Assisted Treatment (MAT) for opioid addiction harm reduction program. Information covered the SHARP Team responsible for heading up this program, medication treatment strategies, provider certification requirements to prescribe medications, candidate qualifications for treatment, education and community support/participation. It was noted that physician training to receive certification only takes a few hours but it can take three to four months for the provider's data waiver application to be processed.

**APPROVAL OF THE AGENDA** - *Mr. Kendziorek made a MOTION to approve the agenda. Mr. Johnson seconded and it was approved.*

#### CONSENT AGENDA

- A. May 22 2018 Board of Directors minutes
- B. June 26, 2018 Board of Directors minutes
- C. July 2, 2018 Board of Directors minutes
- D. June Management reports

Ms. Thomas made a request to remove the May 22, 2018 minutes from the agenda to allow for review of recommended changes.

***A MOTION to approve the consent agenda with the removal of the May 22, 2018 minutes was made and approved.***

**Joint Commission Overview** – Mr. Overson provided an overview of the Joint Commission’s (TJC) findings during their tri-annual survey. He reported that BRH did not receive any findings that would meet the levels that would breach conditions for CMS participation. A board member requested clarification that would allow her a better understanding of one of the slides presented. Mr. Overson provided clarification and proceeded with his report. He stated that every finding must be addressed by August 8<sup>th</sup> and he is confident that we should have no problem meeting this deadline. A copy of the final report will be made available to the Board.

**Psychiatry Recruiting** – Mr. Grigg reported that Joanne Gartenberg, MD has accepted the position of Behavioral Health Medical Director. She will start in mid-September. Dr. Sonkiss, a psychiatrist board certified in Child/Adolescent and Adult psychiatry as well as chemical dependency has been hired. He began working here this week. An offer letter has been given to America Gomez, a Nurse Practitioner board certified in Child/Adolescent and Adult psychiatry.

**May 22, 2018 Board of Directors Minutes** - Ms. Thomas suggested changes to the minutes as written to provide more clarity.

***Mr. Kendziorek made a MOTION to approve the May 22 Board of Directors minutes as amended. Dr. Buley seconded and they were approved.***

**New Business** – none

**Medical Staff Report** – Dr. Shanley reported that the CME focused on Assessment and Risk Factors for C-Spine Trauma had been well attended. The medical staff meeting was business as usual.

**Executive Session I** – ***Mr. Kendziorek made a MOTION to go into executive 6:03 session at to discuss the credentialing report and patient dashboards, both of which are confidential by nature and protected by law. Mr. Johnson seconded.***

**Out 6:07 p.m.**

***Mr. Kendziorek made a MOTION to approve the credentialing report. Mr. Stevens seconded and it was approved.***

**CEO Report** – Mr. Bill reported on the following:

- A. Ortho coverage/recruiting - We have Locum Tenens coverage for orthopedics through August. A meeting will be scheduled to take place with the Physician Recruitment Committee and the surgeons at Juneau Bone and Joint to discuss orthopedic coverage and the needs of the community. A discussion was held regarding the costs associated with using Locum Tenens. Mr. Johnson requested a breakdown of financial losses associated with locum usage.

- B. Mental Health ED Holds – There is a protocol in effect for mental health Emergency Department (ED) holds. Violent patients will be maintained in the ED.
- C. Ophthalmology update – Mr. Bill has had conversations with Dr. Carl Rosen, an ophthalmologic surgeon from Anchorage, about providing services in Juneau one week each month. Discussions are ongoing. A discussion was held about the type of equipment would be needed to perform eye surgeries.
- D. ASHNHA activity – There is an ASHNHA hosted, candidate briefing scheduled to take place at BRH on September 6<sup>th</sup>. This will allow us to make new senator and representative candidates more familiar with healthcare issues.

### **Committee Reports**

- A. Planning Committee – Mr. Kendziorek reported that the Moss Adams report and Behavioral Health and Crisis intervention were discussed at the July 16<sup>th</sup> Planning Committee meeting. He noted that the Moss Adams recommendations were not well received but the tool itself is very valuable.
- B. Quality – Dr. Buley reported that several departments presented at the last meeting. The Quality dashboard looked good, patient satisfaction scores are on the rise and readmission rates are dropping. The EDIE report is to be integrated in our ER software to assist in combating the opioid addiction issue. The SHARP committee report had been presented. Mr. Johnson asked if BRH plans to renew its Level IV certification. Mr. Gardner will provide a response at next month's meeting. Mr. Johnson stated that he would also like BRH to consider pursuing Pediatric Emergency Care Facility recognition from the State of Alaska.
- C. Compliance – Dr. Urata reported that the following had been discussed at the Compliance meeting: compliance policies, HIPAA privacy audit report, additional compliance education for Ms. Stark, the 340B audit report, education and training for new hires and the revenue cycle and billing compliance.
- D. Finance – Mr. Stevens reported that CBJ Finance Director, Bob Bartholomew, had attended the July 3 Finance Committee meeting to discuss funding and reserves. Also discussed were capital expenditures, the master facility plan, the Moss Adams report and the State's plan to recoup provider fees that they had neglected to deduct. The Finance Committee had approved moving forward to the Board of Directors for approval, the purchase of Philips ultra sound equipment.

***Mr. Stevens made a MOTION to approve the purchase of Philips Ultra Sound equipment for an amount not to exceed \$721,000. Mr. Johnson seconded and it was approved.***

Ms. Thomas confirmed that the ultra sound equipment was a budgeted item. A discussion was held regarding the need to streamline our process for purchase approvals. Mr. Bill will work with Mr. Wanner to streamline the process and to make amendment to the purchasing policy.

Mr. Stevens reported that Finance Committee meetings are now scheduled to take place at 7:00am on the second Wednesday of each month. He also noted that this is Mr. Wanner's last Board Meeting. Mr. Wanner provided a quarterly update of the finances. A discussion was held about the life expectancy of the MRI. Dr. Urata suggested that planning for replacement should be put on the Master Facility Plan in the future.

- E. Governance – Ms. Thomas reported that the Governance Committee is focusing on the Board Selection process and would like to propose a Board Resolution be presented to the CBJ Human Resources Committee which includes:
- A Board approved recommendation to be made to the Assembly to have a minimum 30-minute interview with Board candidates
  - The Board, through the Governance Committee would provide a general list of interview questions to the Assembly to guide the interview
  - Existing Board members that do not meet BRH Board education requirements are to be reported to the Assembly at the same time that Board meeting attendance is reported
  - The Board is to be an advisor in identifying what we are looking for and to provide background for the questions to be asked.

***Mr. Thomas made a MOTION to bring back at the August meeting, a proposed resolution articulating these requirements and recommendations to the HR Committee. Mr. Johnson seconded. Mr.***

Kendziorek expressed his discomfort with the education requirements. After further discussion, it was requested the motion be withdrawn until a final plan had been developed. The motion was withdrawn. Drs. Buley and Urata expressed their support of the recommendations. Ms. Thomas highlighted the topics that are to be discussed at the next Governance Committee meeting. Dr. Urata expressed appreciation for Ms. Thomas' hard work.

**August Board Calendar** – The August Board calendar was reviewed. It was noted that the Governance Committee meeting had been moved to August 20<sup>th</sup>.

***Mr. Kendziorek made a motion to go into executive session to discuss the CEO evaluation at 6:59 p.m. Motion passed.***

8:00 p.m. reconvened, no actions taken.

**BOARD COMMENTS AND QUESTIONS (None)**

**ADJOURNMENT - 8:01 p.m.**