

Bartlett Regional Hospital

Board of Directors

Minutes

April 24, 2018

CALLED TO ORDER AT 5:15 p.m., by Brenda Knapp

ATTENDANCE

Brenda Knapp, President

Bob Storer

Bob Urata, MD, Vice President

Linda Thomas

Lance Stevens

Marshal Kendziorek

Mark Johnson

Cate Buley, MD

Rosemary Hagevig

ALSO IN ATTENDANCE

Chuck Bill, CEO

Dallas Hargrave, HR

Joe Wanner, CFO

Theresa Shanley, Chief of Staff

Denise Plano, Quality Director

Suzette Nelson, Executive Assistant

Billy Gardner, CCO

Bradley Grigg, CBHO

Jane Mores, CLO

Rose Lawhorne, ASST CCO

Amy Meade, City Attorney

APPROVAL OF THE AGENDA – *Mr. Kendziorek made a MOTION to approve the agenda. Mr. Urata seconded and they were approved as amended.*

PUBLIC PARTICIPATION – None

BOARD EDUCATION – Amy Mead, City Attorney, went over the conflict of interest act as well as the open meetings act. Ms. Mead provided examples regarding what was legal and what was not. Ms. Mead went over what was defined and expected regarding appropriate meeting times, at length. Ms. Knapp acknowledged and thanked Ms. Mead's feedback and legal review and stated we will work on the Board's due diligence.

CONSENT AGENDA

- A. March Board of Director Minutes
- B. April management reports
- C. March 15 and 27 Finance Minutes

Ms. Thomas requested an amendment to the minutes that present clarification in HR's management report regarding recent employment vacancies.

Mr. Kendziorek made a MOTION to approve the March 27, 2018 Board of Directors minutes as amended. Ms. Hagevig seconded it and they were approved.

Dr. Buley requested an update regarding psychiatric boarding in the Emergency Department. Therefor the Behavioral Health Officer's report was pulled from the consent agenda.

Mr. Storer MOVED to approve the consent agenda as amended. Ms. Thomas seconded and it was approved.

Mr. Bill stated that the facility department has assisted in identifying an additional safe room and it should be a fairly easy remodel.

Mr. Griggs stated that we currently have one exam room in the Emergency Department that accommodates a psychiatric patient. He and facilities will go over comments and designs for this future remodel and the goal is to present it the Planning committee, Finance and then the full Board.

Mr. Gardner informed the Board that there is a safe room on the medical floor that was completed a year ago but it is not intended for adults.

OLD BUSINESS:

Moss Adams project update- Mr. Wanner stated that currently there is not a lot of movement but provided a large amount of additional data for their review. A follow up call will be conducted within a week.

NEW BUSINESS:

Meeting Times – Ms. Knapp asked the Board if they were interested in changing the Board meeting time to 5:30 p.m. to accommodate members that are currently employed. Discussion followed.

Mr. Storer made a MOTION to change the Board meeting start time to 5:30 p.m. and to have a written policy regarding meeting times. Ms. Hagevig seconded and it was approved with no objections.

Budget Presentation to Assembly- Mr. Wanner presented the Fiscal 2019 Budget that will be presented to the CBJ Assembly tomorrow, April 25, 2018. Mr. Wanner went over the packet at length as to how they calculated these budgets. Ms. Thomas requested that he provide the assembly with some explanation in detail before this packet is presented to the CBJ assembly. Ms. Knapp thanked Mr. Wanner for agreeing to provide a detail summary and encouraged the Board to be present.

MEDICAL STAFF REPORT – Dr. Shanley stated nothing specific, usual business. The main issue is the ED boarding. Chuck stated this will be addressed in the next Med Staff meeting.

Mr. Kendziorek made a MOTION to go into executive session at 6:37 p.m.

Out of executive session at 6:45 p.m.

Mr. Storer made a MOTION to approve the credentialing report. Ms. Thomas seconded and it was approved.

CEO REPORT – Mr. Bill provided a handout regarding the legislative summary and discussed the Senate's proposed 100 million cut on Medicaid payments.

Ms. Thomas requested to have a separate discussion regarding the difficulties other hospitals are facing with Medicaid reductions at the Board level. Mr. Bill stated that it should be discussed in the upcoming planning session.

COMMITTEE REPORTS

Finance Committee – Mr. Stevens stated the main thing of note is we continue to be off budget and aging trial balance. The auditor will come this Thursday so we will have a firm understanding of what’s going on.

Mr. Stevens made a MOTION to request a variance of an additional eight million dollars to maintain the operating revenue and expenses to meet the final quarter of expenses. Mr. Kendziorek seconded and this was approved with no objections.

Quality Committee – Ms. Plano shared that Normal business as usual. Ms. Plano reviewed the dashboard for Q4 & CY 2017.

Governance Committee – Mr. Storer provided an update regarding successful ways to recruit new Board members. The committee discussed issues on Title 40 and will be working on adding potential committee advisors.

Planning- Mr. Kendziorek stated all three members were new and spent most the time looking into their responsibilities. They reviewed their facility plan and reviewed the Focus and Execute dash board.

BOARD CALENDAR - The April calendar was reviewed. Credentialing Committee is on May 8 at 7:00 a.m., Performance Improvement Council is at 3:00pm on May 9, Governance Committee is at 12:00pm on May 14, QAPI is at 5:15pm on April 16, Finance Committee is at 5:15 on April 19, and Board of Directors Meeting is at 5:30 pm on April 24.

BOARD COMMENTS

Debbie Kesselring, Medical Staff Director, will be doing an annual presentation regarding credentialing. Mr. Bill announced that the Employee Service Awards will be occurring Saturday, April 28 at 5:00 p.m.

Adjourned at 8:02 p.m.