

# Bartlett Regional Hospital

## Board of Directors

### Minutes

February 27, 2018

**CALLED TO ORDER AT 5:15 p.m., by Brenda Knapp**

#### **ATTENDANCE**

Brenda Knapp, President

Marshal Kendziorek, Vice-President

Bob Storer, (by phone)

Lance Stevens Bob

Urata, MD

Cate Buley, MD

Linda Thomas

Rosemary Hagevig

#### **ABSENT**

Mark Johnson

#### **ALSO IN ATTENDANCE**

Chuck Bill, CEO

Billy Gardner, CCO

Dallas Hargrave, HR

Bradley Grigg, CBHO

Joe Wanner, CFO

Jane Mores, CLO

Theresa Shanley, Chief of Staff

Toni Petrie, Executive Assistant

Ms. Knapp welcomed the newest board member, Rosemary Hagevig to the Board of Directors.

#### **APPROVAL OF THE AGENDA**

**Public participation** – Mike Orford spoke to the Board regarding a visit to the ER and having no option to plug in his electric car.

**Nominating committee** – Mr. Storer reported that he and Nancy Davis were the members of the Nominating Committee. They spoke with everyone on the Board regarding their preferences on the Officer positions. The suggestions after speaking with the rest of the Board were; Ms. Knapp will remain President, Dr. Urata will be Vice-President and Mr. Stevens will become Secretary. *Mr. Storer made a MOTION to approve the recommendations and Ms. Thomas seconded and it was approved.*

Ms. Knapp thanked Ms. Thomas for all the years she served as the Chair of the Finance Committee.

**CONSENT AGENDA** – approved

- A. January 23, 2018 minutes
- B. Management reports

Ms. Thomas asked to pull the CBHO management report and the CLO report and clarified that the draft Finance Committee meeting minutes were still in draft.

***Dr. Urata made a MOTION to approve the consent agenda. Dr. Buley seconded and they were approved as amended.***

Ms. Thomas asked for more information on any role the board has played in the RRC remodel project and if the City played a part in it. Mr. Grigg said he has met with CBJ and they have met with Jensen Yorba Lott once and they are starting to begin the work on the remodel project. Mr. Walker, Mr. Bill, Mr. Grigg, Nathan Coffee and Jensen Yorba Lott were involved. Ms. Thomas wants to make sure there is clarity on the project and oversight. Some of the funds would come from the 1% sales tax.

Ms. Thomas asked about the full project report from the Chief Legal Officer and if there is any reason there should be an executive session, or things that the Board needs to be aware of. Ms. Mores said if there was a need for an executive session regarding her report she would call for one.

**OLD BUSINESS** – Mr. Wanner gave an update on the Moss Adams report and the different service lines we are looking at. There will be a follow-up meeting to finish the process, then the revenue cycle team will meet to finalize.

**NEW BUSINESS** – Mr. Bill said with our focus on employee and patient safety we are working with JPD and how their drug dog could play a part.

**MEDICAL STAFF REPORT** – Dr. Shanley reported there were a few policies presented. One was for Psychiatric patients boarding in the ER because there is no other place for them. The other policy was the Radiology ultra sounds appropriately ordered in the evenings.

***Mr. Kendziorek made a MOTION to go into executive session at 5:57 p.m. Dr. Urata seconded and it was approved.***

***Out of executive session at 6:55 pm***

***Mr. Kendziorek made a MOTION to approve the credentialing report. Dr. Urata seconded and it was approved***

**CEO REPORT** – Mr. Bill reported he spent the day downtown with the Legislatures. He reported that we are going to start working with SEARHC in taking over their hospitalist program. He also reported he is working with Dr. Breffeilh who is working with two physicians that are interested in coming to Juneau to work in his practice and that Dr. Breffeilh is asking for BRH’s assistance in recruiting.

**FINANCE COMMITTEE** – Ms. Thomas reported on the January financials.

***Ms. Thomas made a MOTION to approve \$31,200 purchase mammography software and to approve \$35,500 to add two more radiology reading stations. Dr. Urata seconded and it was approved.***

**BOARD CALENDAR** – the March calendar was reviewed. Planning was moved to March 29<sup>th</sup> at 11:00.

**BOARD COMMENT** – A discussion was held regarding the Moss Adams workgroup. Mr. Kendziorek stated he was uncomfortable with the way that some members of the board and the public are being excluded from the financial analysis project. President Knapp, Mr. Storer, Mr. Johnson, Ms. Thomas, Dr. Urata and Ms. Hagevig all expressed their support for the process as is.

**Adjourned at 7:53 p.m.**