

Bartlett Buzz

February 19, 2014

Security Exercise

By Mike Lopez
Lead Security Officer

The Juneau Area Maritime Security Exercise 2014, in support of the Alaska Shield Statewide Disaster Drill, will be held on Wednesday, April 2nd, 2014.

They are looking for enthusiastic volunteers to role play as patients for sheltering, mental health and medical victims. We sent a letter to BRH staff to establish intent of support for this year's live drill. We need volunteers to act as patients for sheltering and for mental health, and medical victim roleplaying. Your attendance would be required from 7:30 am until around 2:00 pm on April 2nd.

If you are interested in supporting this event with your attendance and participation, please complete the form attached to our previous email and return it to:

Tom_Mattice@ci.juneau.ak.us or fax to (907)586-4517. If you have any questions please call Tom @ (907)209-9207.

You will be contacted at a later date, at least a week before the event, to confirm your participation and will be given more details at that time.

New Employees

Amber Long, Clinical Nurse I
Preceptorship (Med/Surg)

Christina Axmaker, Clinical Nurse I
Preceptorship (CCU)

Notes from Human Resources

Employee Service Awards

Save the Date!
2014 Employee Service Awards
Saturday, April 5,
2014 at 5:00 pm
Westmark Baranof Hotel

Premera NurseLine Reminder – Dermatology

Your skin is important. It covers and protects everything in your body. If you are concerned about a skin issue, call the 24-Hour NurseLine anytime. It is free and confidential, and caring nurses will help provide you with peace of mind.

Make a note of the number in your cellphone or other place you can reference later, **1-800-841-8343**.

Always call **911** or your local emergency number if you are having a medical emergency. NurseLine gives general information, does not diagnose or prescribe, and cannot give coverage determinations.



24-Hour NurseLine

Speak with a registered nurse about your non emergency healthcare concerns

800-841-8343

In case of an emergency, CALL 911

PREMERA | 

BLUE CROSS BLUE SHIELD OF ALASKA

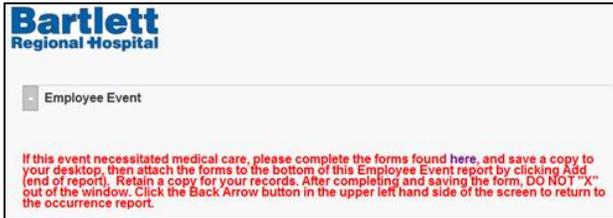
The 24-Hour NurseLine is NOT a substitute for regular, scheduled care from your physician or healthcare provider.



Occurrence Reports and Report of Injury Forms

If you have an occupational injury while working, you are required to submit an Occurrence Report. If you seek medical attention, you are *also* required to complete the OSHA Report of Occupational Injury (ROI) form for Workers Compensation.

Failure to complete the Occurrence Report and, if needed, the Workers Compensation Report of Occupational Injury form, may result in delay or denial of claim processing.



Access the Occurrence Reporting system through your *Internet Explorer Favorites > Occurrence Report – Live*. Once in the Occurrence Reporting system, there is a link to the ROI form.

Contact HR for assistance or any questions at x8418. You may also refer to the CBJ Safety Program Information at:

<http://www.juneau.org/personnel/safety.php>

Deferred Compensation Changes

CBJ and BRH have completed the comprehensive RFP process to enhance the existing deferred compensation plans offered and used by BRH and CBJ employees.

One of our existing providers, ICMA-RC (which has nearly 50% of current participants), was selected.

Participants (current and former employees) in the other two plans will be transferred over the next 3-4 months. All participants were notified of this process in September

2013, and a letter announcing the changes with back-up information was mailed out to all participants.

More details coming soon!

Employee Badges

Safety first!

HR has noticed a large number of recently misplaced or lost badges. There are fees associated with badge replacements and we need your assistance to ensure our campus safety. Please be sure to keep your

badge on you at all times while working. When you are not working, please be sure your badge is kept in a safe and secure location.

Your employee ID badge is BRH property that you are responsible for during your time of employment. There are badge pulleys, lanyards, and plastic covers available in HR. For badge questions, or in case of a lost badge, please contact HR at x8418.

Special Donation

By Sheila Bradford

On January 24th, Bartlett House received a donation of eight gift bags filled with warmth and caring from the Juneau Seventh Day Adventist Church Women's Ministries group. This group of lovely ladies made a collection of fleece blankets to be given to our Bartlett House guests with the hope of providing a bit of warmth while away from home receiving medical services in Juneau.

The community project idea for making the blankets came to the ladies during their annual retreat last May. They wanted a project to work on where they felt they could get a good solid start during their two-day

retreat for training and studying. After the retreat, throughout the year, the group would get together and work on their project. Lynn Jackson shared with me that they all learned how to tie knots quite well.

When the ladies were asked how Patient Access Services should decide who should receive a blanket, the general consensus from the group was that we would "just know" who might need a little something special, to let their stay be a bit more pleasant.

Approximately 70% of our guests at Bartlett House are SE Alaska residents who come to Juneau for medical care. The other 30% of our guests usually arrive after they have disembarked from their cruise ship due to a serious medical condition. Bartlett House provides a home away from home on the hospital campus to patients and their families, allowing them to be close to hospital medical services or to be close to their loved ones who may be a patient in the hospital.



Pictured from left to right: **Sheila Bradford** (BRH), **Angela Imboden**, **Judy Evenson**, **Nickie Romine**, **Diana Pinar**, and **Lynn Jackson** (some of the members of the Juneau SDA Church Women's Ministries). Photo taken by **Pastor Steve Evenson**.

