

Bartlett Buzz

June 24, 2015

What is That Noise?

By Staff Development

You see the smoke, the flames, or maybe the red flashing light dropped into your trashcan or placed in your microwave by Kelvin or Bart. Now what do you do?

Take these steps EVERY time without delay:

1. RESCUE – is anyone at risk? – get them out of the area first.
2. ALERT – Find your nearest pull alarm and PULL IT – Really! Sound the alarm, then call 8900 or radio PAS and tell them the EXACT location of the fire.
3. CONFINE – Close the doors to offices, patient rooms, etc. Close windows if they are open.
4. EXTINGUISH – When you hear the alarm, go to the location you hear on the overhead page and **take a fire extinguisher** with you.

Each fire alarm you hear is one more opportunity to think about what you would do in case of a fire in one of our buildings. Every fire alarm could be the real thing! We don't know, so we respond as if it is the real thing!



OSHA and the Joint Commission have regulations for the number of times each clinical area and administrative offices have fire alarm response opportunities. Each clinical area will be tested once per shift per quarter, ambulatory services are tested quarterly and administration office buildings are tested annually. All alarms are sounded facility wide to make sure everyone knows the fire location for response.

For more information, refer to your Code Flip Chart, look up your

department in the Red Emergency Management Plan Binder and talk with your manager. Know what you need to do before you need to do it!

Looking for updated R-A-C-E or P-A-S-S posters? Contact **Lisa Carlson** in Facilities at **796-8889**.

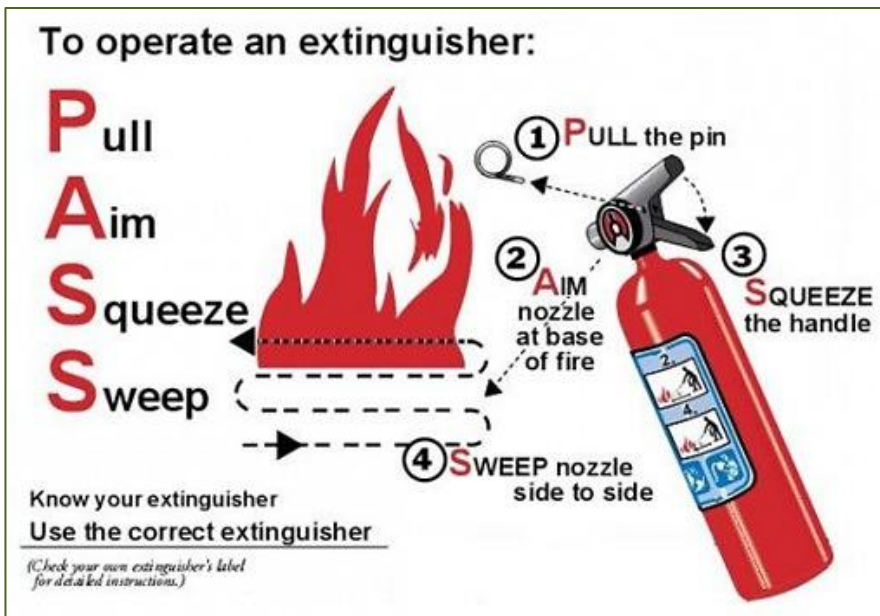
Compliance Corner

By Sara Parker

As many of you are aware, I have resigned my position as the Compliance/Risk Manager in order to work for the Juneau School District, effective July 3. Going forward, Bethany Rogers, Director of Quality and Process Improvement, will permanently assume the role of Compliance Officer. She will assume oversight of the Compliance program, with the many functions of Compliance shared among the Finance (including PFS, PAS, and HIM), IT, and Physician Services, and Quality departments. We are actively recruiting for a new Clinical Risk Manager (this individual will not be the Compliance Officer).

If you have Compliance-related questions or concerns, please contact Bethany Rogers at ext. 8695. You will still be able to access the **Compliance Hotline, 796-8618**. The occurrence reporting system and the confidential lock box outside my door will continue to be monitored daily by Bethany Rogers.

If you have questions or concerns related to the transition of the Compliance or Risk program, please feel free to speak to me.



HR Notes

Hospital Week Water Bottles

You're not too late if you didn't pick-up your Hospital Week Employee Gift. We still have reusable water bottles available and we've also ordered additional water bottles which are now for sale. You may buy an additional water bottle for \$13.00 each in Human Resources...cash or checks accepted...payable to BRH. We have **BLUE**, **PINK**, **CLEAR**, and **RED** to choose from.

New Employees

Katherine Grzemski, Rad Tech II
Elizabeth Mow, Contracts & Risk Administrator
Alan Schulthies, Respiratory Therapist
Stefano Deluca, LPN RRC
Justin Christy, Financial Analyst
Lenka Craigova, PAS Representative
Nicole Brown, EMT RRC
Elizabeth Enriquez, Diet Aide
Natalie Wade, EMT RRC
Vinh Le, Med Assist BSSC
Kirsten Elstad, Nurse Intern

Please join us for a Fruit Reception as we say

Happy Retirement to Debi Ballam

OB/Bartlett Beginnings

Tuesday, June 30th at 2:00 pm (1400)

Bartlett Cafeteria



A Guide to Hand-Held Radio Use within BRH

By Officer Mike Lopez

ADVANTAGES OF HAND-HELD RADIOS:

Instant Communication:

Provides a back up to telephone communications.

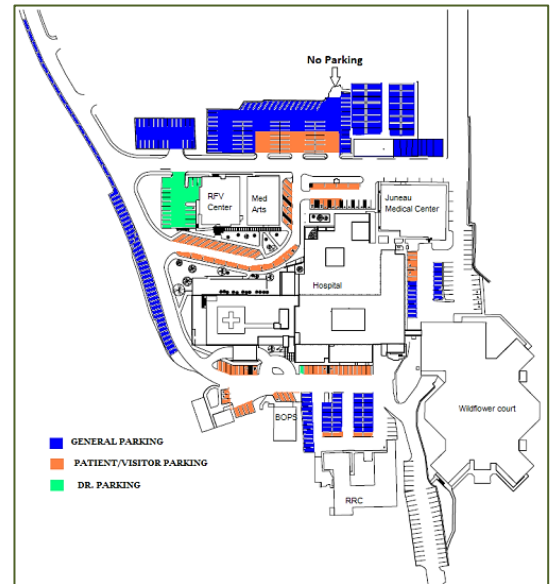
Mobility: Radios may be moved throughout the hospital and on the grounds.

USAGE DO's

- Allow approximately one second after depressing the push-to-talk switch before speaking. This assures reception of the complete message.
- When transmitting, identify yourself and the person you are attempting to contact by unit name.
- End each message with "Over" to indicate your transmission is completed and you are expecting a response.
- When terminating a transmission, both persons state their unit name and "clear", thus informing others that the channel is available for new transmissions.

USAGE DON'Ts

- Don't tie up the airwaves with trivial conversation.
- Don't handle radios by the antenna.
- Don't play with the squelch knob.



Parking

This is a quick reminder for staff of the Hospital campus parking areas. Please remember to park in the general parking areas and not in Patient/Visitor spaces.

Look for the new Waste Medication Disposal Containers on your Nursing Unit starting in July			
Type of Waste	Description of Waste*	Proper Bin/Container	Disposal Method
Controlled substances	<ul style="list-style-type: none"> Controlled Substances which are excess or wasted Pills, syrups, liquids, patches and controlled substance IV waste Vial contents but no vials and no sharps! 		Contracted Disposal Service PSC
Hazardous and Toxic/Flammable	<ul style="list-style-type: none"> Ointment tubes/topicals Unusable tablets, capsules or liquid meds Partially filled medication IV bags/antibiotics Insulin vials Colchicine, Nitroglycerin, Paxil, Dexamethasone Epinephrine, Ketorolac Oxytocin vials and partial IV bags 		Contracted Disposal Service PSC
P-List	<ul style="list-style-type: none"> Nicotine: all strengths and formulations: patches, sprays, lozenges, including foil packaging Warfarin (Coumadin, Jantoven, etc.) Physostigmine Arsenic Trioxide 		Contracted Disposal Service PSC
Lab Pack Oxidizers	<ul style="list-style-type: none"> Ammonia inhalants Silver Nitrate Ethylene Chloride 		Contracted Disposal Service PSC

*Lists are not complete. Refer to Posted Lists near the containers and the Pharmaceutical Waste Disposal Policy. Questions? Call Pharmacy at ext. 8412.

