Board of Directors
March 26, 2013
Robert Valliant Center

Called to order at 5:15 p.m.

Roll Call

Linda Thomas, President	Reed Reynolds, Vice-President (by phone)
Alex Malter, MD, Secretary	Bob Storer, Past President
Mary Borthwick	Nancy Davis (by phone)
Kristen Bomengen	Lauree Morton
Nate Peimann, MD	

Absent
None

Also present

Chris Harff, CEO	Ken Brough, CFO
Norma Adams, HR	Billy Gardner, DON
Toni Petrie	Karen Crane, CBJ Liaison
Amy Mead, CBJ Attorney	

Linda Thomas called the meeting to order at 5:15 p.m.

Public Participation – Dr. Hunter-Joerns spoke regarding a letter that went to the Medical Staff earlier in the month regarding her malpractice insurance not being sufficient for her to apply to read sleep studies at BRH. She is asking the Board to re-visit the dollar amount for carrying malpractice insurance.

David Job, Respiratory Therapist, asked the Board to carefully consider its materials management purchasing with the change in GPO, to assure that our seasonality is considered and the lead time to get materials to Juneau.

Approval of Minutes – ***Mary Borthwick made a MOTION to approve the minutes from February 26, 2013 Board of Directors meeting. Dr. Malter seconded the motion and they were approved.***

Ms. Thomas reviewed the Agenda wanted to add a brief discussion on credentialing and the EHR to the executive session.

At 5:30 pm, Dr. Malter made a MOTION to go into executive session to discuss items that might affect the finances of the hospital. Mr. Storer seconded the motion and it was approved. The meeting was reconvened at 6:15pm.

XTEND Presentation - Linda Corley, Vice President with Xtend Healthcare, gave a brief presentation regarding the Revenue Cycle review that was completed in 2012-2013. Please see the power point included in the Board packet. Mr. Storer asked to hear management's commitment to address the issues from the report. Ms. Harff reported the Directors have the information from the report and they are starting to work with the front line staff to implement the recommendations. Mr. Storer asked the President to have staff give periodic reports to the Board to report the status.

Medical Staff – Dr. Ben Miller reports
Dr. Miller presented the Credentialing Report.

Ms. Bomengen made a MOTION to approve the Credentialing Report. Mr. Storer seconded and it was approved.

Dr. Ben Miller presented a change in the Medical Staff Rules and Regulations under Provisions of Care as included in the Board Packet.

Dr. Malter made a MOTION to approve the Rules and Regulations change. Ms. Borthwick seconded and it was approved.

CEO Report – The CEO Report is included in the Board Packet. Ms. Harff also reported that the employee recognition awards will be held this weekend on Friday and Saturday. She also announced the Johnson Youth Services children will be cooking and serving the food for this event.

Finance Committee – Dr. Malter reports
The February Financial statements as presented in the packet were reviewed, and Dr. Malter highlighted some new comparative data benchmarks.

Dr. Malter made a MOTION to approve the February Financial Statements. Ms. Morton seconded the motion and they were approved.

A power point of the 2014 Budget was presented, and is included in the Board Packet. Questions were asked during the presentation by Board members.

Dr. Malter made a MOTION from the Finance Committee to approve the 2014 Operating Budget as presented. Ms. Borthwick seconded the motion and it was approved by a roll call vote.

Dr. Malter made a MOTION from the Finance Committee to approve the Capital Budget as presented. Dr. Peimann seconded the motion.

Discussion: Mr. Storer asked for an update on the switch and UPS for the Medical Arts Building for $150,000. Mr. Brough introduced Tim Parr, the hospital's new IT Director. Mr. Parr reported that they don't have all the information they need to provide an absolute quote on the equipment that is needed in more detail but the budget was conservatively prepared. Mr. Storer asked for Mr. Parr to bring back the information in more detail once he has it. Mr. Brough stated that he would bring back detail on these and other capital improvement items that were still in the preliminary planning stages.

Ms. Thomas asked Mr. Brough to explain what the hospital is envisioning on the condo for $230,000. Mr. Brough responded that BRH pays a tremendous amount of money for locums and travelers. There are projected significant savings by going this route. This is

the same with the vehicles. We would be working with CBJ on this to get the fleet discounts, etc.

Dr. Malter reported we had some money in the operating budget related to the EHR. We received information from our City Attorney and from the hospital attorney that previously the cost for the contract was not encumbered prior to entering into the contract with Cerner. We have been advised that we need to address this issue with the Assembly as soon as possible. For that reason, there have not been monies put into the Capital Budget tonight, but it was going to be addressed directly with the Assembly. Dr. Malter clarified that we included monies for EHR in our operating expenses.

The Capital Budget as presented was approved by a roll call vote.

Planning Committee – Dr. Peimann addressed the Press Ganey results. SLT is working with the Directors on the targets for the action plan.

The Community Opinion Survey results were also discussed. 87% of those surveyed, expressed that they were satisfied or very satisfied. This year the survey was expanded to include cell phone users. Mr. Strader is working with SLT on this plan in moving forward.

Dr. Peimann thanked SLT for sharing their time with him earlier in the day. He said we have a mission now that is patient centered quality care. He looks forward to moving ahead with this mission.

Executive Committee – Linda Thomas reports
Ms. Harff went over the handout for the general surgeons 401 (a) plan. This plan allows them to choose where they want to put their money for retirement since they are not part of the PERS system. Ms. Adams reported the hospital set up the plan, but it will not add more than nominal administrative costs. This would also allow any new employee who is eligible, to do the same.

Ms. Thomas made a MOTION to approve Bartlett Regional Hospital's 401 (A) plan. Dr. Malter seconded the motion and it was approved by a roll call vote.

A locum tenens contract was presented for general surgery. This contract will help with the gaps in the summer call schedule.

Ms. Thomas made a MOTION to approve the locum tenens contract as presented. Dr. Malter seconded the motion and it was approved by a roll call vote.

Ms. Thomas reported at the Board meeting last month, the Board approved the Finance Committee to move forward with the GPO selection. Two questions came up regarding the venue for the contract as well as the type of medical services the GPO would be able to provide. Those questions were answered and the Finance Committee moved forward in the selection and it was VHA Novation.

Dr. Malter made a MOTION to approve the GPO contract for VHA Novation and asked the Board to ratify the Finance Committee's decision. Ms. Borthwick seconded and it was approved by a roll call vote with 7 in favor and one against.

Quality Committee - Ms. Davis reports

There are minutes from February and March Quality meeting included in the packet. The committee made a decision to change the regularly scheduled meeting. They are now on the 3rd Wednesday of the month.

Bylaws Committee – Ms. Borthwick reports
Ms. Borthwick will present the Bylaws to the next Executive Committee. Ms. Borthwick and Ms. Davis found a model plan and came up with a draft code of ethics to present.

BRH Foundation – Ms. Bomengen reports
The Foundation met after the golf event. Not all the info was available, but it went fairly well. 52 teams participated. A fair amount of time was spent planning the Women's Expo. They are planning a retreat in April. They discussed what project they were going to focus on this upcoming year. Our Administration has suggested focusing on furniture and education materials for Behavioral Health. Ms. Morton reported she had the opportunity to attend the reception/fund raiser and she enjoyed seeing people being so generous and the cause meant a lot to the participants.

RRC Advisory Board – No meeting

Other Business

The April and May calendars were reviewed.

Board Comments:
Ms. Davis suggested we the put new mission statement on the agenda to replace the old one.

Ms. Thomas reiterated that we were advised by the CBJ attorney to bring information on the EHR to the Assembly as soon as possible. She asked Mr. Brough to schedule the meeting. Ms. Thomas thanked Amy Mead, CBJ Attorney, who was in attendance. Ms. Thomas looks forward to a long relationship and good communication with CBJ. Ms. Thomas also recognized and thanked Ms. Crane, CBJ Liaison to the BRH Board.

The end of the agenda was met and the meeting adjourned at 7:53 p.m.

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Board Secretary