

Bartlett Regional Hospital

BOARD OF DIRECTORS

Minutes

August 23, 2016

5:15 p.m.

Administration Boardroom

Mission Statement

Bartlett Regional Hospital provides its community with quality, patient-centered care in a sustainable manner.

CALLED TO ORDER AT 5:20 p.m., by Nancy Davis

ROLL CALL

Nancy Davis, President

Marshal Kendziorek

Cate Buley, MD

Mary Borthwick, Secretary

Mark Johnson

Brenda Knapp

ABSENT

Linda Thomas

Bob Storer, Past President

Lauree Morton

ALSO PRESENT

Chuck Bill, CEO

Alan Ulrich, CFO

Jane Sebens, CLO

Dr. Sharon Fisher, Chief of Staff

Billy Gardner, CCO

Sally Schneider, CBHO

Dallas Hargrave, HRD

Toni Petrie, Executive Assistant

APPROVAL OF THE AGENDA: Approved as amended.

SPECIAL ORDER OF BUSINESS: Mr. Bill introduced Katie Bausler, BRH's new Community/Public Relations Director.

CONSENT AGENDA:

- A. Approval of the minutes from July 26, 2016
- B. Approval of the July financials
- C. Approval of the CEO report

Mr. Kendziorek made a Motion to approve the consent agenda

OLD BUSINESS:

Sleep off – Mr. Bill is working with the City to identify other sites that would have more capacity for sleep off clients. There have been three potential sites identified. Mr. Bill will be meeting with Mr. Watt later this week to discuss further. This may be cost neutral, and it will give us additional spaces for treatment of patients in recovery.

CAMHU – Mr. Johnson reported he attended the City’s Finance Committee meeting. Ms. Knapp voiced her concern about the resolution that was included in the packet, because she does not feel it is accurate stating we are “committed” to the project, instead of saying we are continuing to study it, as there has been information by the State that has not yet been vetted. Mr. Johnson feels if we just say we are studying it, we will lose the funds. Mr. Kendziorek feels we need to get something to the Assembly to show we are committed to this project. ***Ms. Knapp made a MOTION to amend the Resolution Be it knowns that the Bartlett Board of Directors continues to pursue a child adolescent mental health facility.*** Motion passed. Ms. Borthwick added the Board anticipates the use of the \$4 million and drop the word appropriating. ***Mr. Johnson made a MOTION to adopt the Board’s Resolution as revised. Ms. Knapp seconded and it was approved.***

Opioid ongoing discussion – Ms. Davis reported the Board has agreed to keep this item on their radar and explore what BRH can do as part of the health community to help reduce these risks. Dr. Hiestand has been trained in doing the Probuphine implants for opioid addiction. SEARHC will be doing it as soon as they can recruit a Case Manager. Ms. Schneider met with Jeff Jessee, with the Alaska Mental Health Trust Authority and he agreed to come to Juneau.

Medical Staff Development Plan – Mr. Bill reported he confirmed the plan will be done by the end of the week and then the Physician Recruitment Committee will reconvene to discuss the results. We continue to recruit for psychiatrists, ophthalmologist and pediatricians. He has met with some optometrists that are very interested in our recruiting an ophthalmologist. There was a pediatrician visiting Juneau and he is possibly interested in working here for two years. Mr. Bill met with Dr. David Miller and Dr. Ben Miller about recruiting for a general surgeon. We have four potential candidates. Mr. Bill said we are looking at a different model for outpatient psychiatry. This would include mid-levels and therapists. Dr. Buley would like to add money in the budget for the future for psychiatry residents.

NEW BUSINESS:

FY17 revised budget – Mr. Ulrich reported, we had dropped the JEMA revenue from the budget, but did not drop the expenses. This revision resulted in an improved bottom line for FY17.

BOARD EDUCATION:

Mr. Bill gave a presentation on the Crimson Market Advantage data, which is a tool that helps track the amount of business leaving town and for what services.

MEDICAL STAFF REPORT – Dr. Fisher reported the concern about the Board having access to the Medical Staff minutes, since it is not an open meeting. She gave a verbal report from the Medical Staff meeting about what things were discussed without going into confidential information. She reported there is a group of physicians working on the Medical Staff Bylaws re-write. They are working on a presentation on the End of Life Care at the Nickelodeon Theatre, the Documentary Being Mortal in September, and there will be a panel discussion after each presentation.

Ms. Borthwick made a MOTION to go into executive session at 6:45 p.m., to discuss the medical staff credentialing report. Mr. Johnson seconded and it was approved.

Out of executive session at 6:47 p.m. No action was taken.

Ms. Borthwick made a MOTION to approve the credentialing report pending a complete review of the files. Mr. Johnson seconded and they were approved.

MANAGEMENT REPORTS:

Chuck Bill, CEO report – Mr. Bill reported there was a meeting today with the architects and CBJ to discuss the CAMHU project. They will get back to us by September 15th since the letters of interest are due on that date. Mr. Bill reported on the answering service. The current answering service is discontinuing their service at the end of the month. We want to try and keep the service moving forward.

There was a letter included in the packet from Dr. Cate Peimann that was encouraging about the hospitalist program. There are a number of physicians who are interested in continuing the service. Mr. Bill is working on the numbers to see if the numbers were feasible to continue. Mr. Bill should have a recommendation for the Executive Committee meeting in September.

Alan Ulrich, CFO report – Mr. Ulrich reported he has been working on the response to the State of Alaska on Medicaid's 22% reduction. He has been working with Ms. Sebens on a letter to them. The firewalls were installed last weekend. It was a successful conversion. We will have a Meditech patch that will need to be installed next weekend. We had a battery that leaked and caused a fire and the system to go down for 18 hours. There was a "hot wash" done this afternoon to discuss ways to improve things when there is down time. There is a consultant onsite to help working to improve processes between the operating room and materials management.

Billy Gardner, CCO – Mr. Gardner reported JPD will provide ALICE training, which is a list of options that can be used to stay safe in the event of a violent intruder. Mr. Gardner reported we had a lockdown due to a threatening caller, which turned out to be a caller in a different state, so we went off lockdown. We have narrowed down to two vendors for the security alarm badge systems. There are four nurses training in PIC line training currently. November 18th is the Nurse of the Year Award. The OR design report came back and there is a team looking at it. We filled a pharmacy clinical analyst position which is a critical position. September is national Sepsis prevention month. There will be four speakers coming to provide education and a CME to the Medical Staff.

Sally Schneider, CBHO – Ms. Schneider reported recruitment in September will be a high priority for Bartlett Outpatient Services. We conducted three interviews with mid-level practitioners. We are working on a transition plan for the MHU manager, as the current manager has to leave town on FMLA. We expect three letters of interest on CAMHU. Northstar is one, one is from KVC out of Kansas. Bradley Grigg with JYS is in support of this project. We have updated numbers from the State on the numbers of children being sent out. She said a lot of children under 12 are leaving the state. She has also created a contact chart and it will be distributed to the Medical Staff. There have been three candidates interviewed for the RRC Director position and there are three more interviews scheduled. There will be an exhibit on September 17th for their artwork at the Nugget Mall.

Dallas Hargrave, HR – Mr. Hargrave reported we still have a few things on the personnel rules that need to be worked on, so they should be coming to the Board in September. The transition on the 401(a) is moving forward and Hvas is going to send notice to Axa and ICMA to let them know what the intent is in moving forward.

Jane Sebens, CLO report – Ms. Sebens reported on;

- The compliance audit update. We should have the completed audit by the end of next week.
- The CBJ Assembly passed the anti-discrimination ordinance last night.
- Hall Render suggested Ms. Sebens look into a three-day conference in October.

COMMITTEE REPORTS

Executive Committee – Ms. Davis reported on the Executive Committee meeting. There were two incidents that happened a couple of weekends ago. One was a threatening phone call and the other was the possibility of receiving 18

hypothermic patients, however they did not need to come to the hospital. She reported the auditors will be onsite the end of September to wrap up FY16.

Finance Committee – Ms. Davis reported the Finance Committee reviewed some possible ideas for the next 3-5 years that will be an ongoing review of important projects moving forward. Mr. Ulrich reported on PERS and the potential Medicare reimbursement. He has been working with Moss Adams. He reported BRH was underpaid for FY16 by \$1million dollars.

Board Quality – Dr. Buley reported the QAPI reports will be September 7th.

Planning Committee – Ms. Knapp reported at the meeting, Mr. Bill said he would like to evaluate the entire facility's plan in moving forward. Mr. Bill reviewed the Focus and Execute tool online at the meeting. The Committee discussed board training.

BRH Foundation – Mr. Bill attended the Foundation board meeting. The focus was on the upcoming Gala, which is October 8th. The fund a need this year will focus around behavioral health and wellness.

AD HOC COMMITTEES

CAMHU – Mr. Johnson reported he would like to schedule a meeting to discuss the letters of interest after reviewing the data recently received.

Governance/Bylaws – *Ms. Borthwick made a MOTION the Governance Committee would like to apply for a membership to the Governance Institute for two years and then re-evaluate. Ms. Knapp seconded the motion and it was approved.*

PRESIDENT'S REPORT – Ms. Davis reported there is a CMS requirement that the Board members provide their social security numbers for Medicare.

The September board calendar was reviewed.

BOARD COMMENTS: Ms. Davis witnessed someone using one of the baby boxes that was donated by the Foundation and she was very impressed.

Adjourned at 8:15 p.m.