

# Bartlett Regional Hospital

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**Bartlett Regional Hospital  
Board of Directors  
Minutes  
March 24, 2015**

**Called to order at 5:15 p.m. by Bob Storer**

**Roll call**

**Present**

Bob Storer, President	Mary Borthwick, Secretary
Kristen Bomengen, Past President	Nancy Davis, Vice President
Linda Thomas	Lauree Morton
Mark Johnson	Alex Malter, MD
Brenda Knapp	

**Absent**

None

**Others present**

Chuck Bill, CEO	Billy Gardner, CNO
Alan Ulrich, CFO	Mila Cosgrove, HR
Martha Palicka, IT	Bethany Rogers, Quality
Ursula Iha, Pharmacy	Rhio Harper, CCU
Dianne Bigge, Staff Development	Jennifer Brown, MHU/RRC
Jane Sebens, CBJ Law	Karen Crane, CBJ Liaison
Jeanine Miller, MHU	Dr. Heine, Chief of Staff

**Public participation** – None

**APPROVAL OF THE MINUTES** – *Ms. Bomengen made a MOTION to approve the minutes as amended and they were approved with five in favor and three against.*

**SPECIAL ORDER OF BUSINESS:** Bethany Rogers gave an overview of the Quality & Process Improvement improving the QAPI Program. This is the first month these

reports will be given quarterly. The Quality Committee is working to improve engagement and compliance with a quality assessment and process improvement plan. Ms. Rogers said they chose this project because they expect it to improve Bartlett's abilities to provide quality care, treatment, and services, as required by Joint Commission and CMS regulations. The goal of this committee is to get to 90% presenter attendance at their assigned Board presentation by Dec. 22, 2015. They will continue to monitor our data as it becomes available.

Mr. Storer congratulated Lauree Morton for being invited back to speak to the United Nations about violence against women.

### **STANDING COMMITTEE REPORTS:**

Finance Committee – Ms. Thomas went over the February financials. They will come to the April Board meeting for approval.

The following items were tabled until the April Board meeting.

- Steris Sterilizers
- Credit Card policy

There was a credit policy reviewed by the Finance Committee. There were some suggested edits, so it will come before the Finance Committee in April for approval.

There was a letter sent to Novation that effective April 18, 2015 we will no longer be using them as a Group Purchase Organization "GPO" service. Mr. Ulrich will be preparing a Request For Proposal "RFP" for GPO services within the timeline recommended by the Finance Committee at the February meeting.

Mr. Ulrich discussed working with Martin Michaels on the Medicare cost reimbursement report. Mr. Ulrich said he will be preparing an RFP for a consultant to represent Bartlett for the Medicare's intermediary denial of the inclusion of the Public Employee Retirement System "PERS" contribution (FY11) in the State of Alaska, which caused a significant reduction for reimbursement last year. We have time to contest this. We have filed a placeholder with the Provider Reimbursement Review Board which is the Centers for Medicare and Medicaid Services "CMS's" committee for addressing this.

Mr. Ulrich also brought forward financial policies for collections to review. The Finance Committee recommended the Board President appoint a small ad hoc committee. Mr. Storer appointed Nancy Davis as Chair and Mark Johnson will be on the committee. There was a Meditech implementation update. November 1<sup>st</sup> is still the "go live" date. Ms. Palicka said starting in April, the trainings will taper off a bit, and Santa Rosa will begin to do a little more remote time. There has been good physician involvement.

There was a budget update on the Meditech implementation. The Finance Committee will be reviewing this in more detail. The damaged hardware claim has been resolved. The consequences of the delay of the implementation have not been resolved.

Quality Committee – Ms. Rogers reported the Joint Commission requires the following facility plans to be approved by the Board.

- A. Process Improvement Plan
- B. Medical Staff Process Improvement Plan
- C. Risk Management Plan
- D. Infection Control Plan
- E. Utilization Review Plan
- F. Environment of Care Plan

Ms. Davis said these plans started before the Quality Council was restructured and asked Ms. Rogers to do a word search through the documents to check for Board Quality Council and see that it reads Hospital Quality Council.

***Mr. Johnson made a MOTION to approve the plans with the recommended changes made by Nancy Davis. Ms. Bomengen seconded. There was an amendment to the Risk Management Plan that currently reads “Recommendations from accreditation bodies, state, and Federal Law enforcement agencies” and should read “Recommendations from accreditation bodies, state and Federal enforcement agencies.” Motion passed.***

Ms. Thomas said it would be helpful to know when the plans were updated and who the author was.

Bartlett Foundation – Ms. Thomas reported the Foundation office is moving into the Juneau Medical building. The Fahrenkamp fundraiser was successful. Ms. Thomas is asking the Board members donate something for the silent auction for the Seafood Gala. They are working on improving the gift shop. They are working with the museum of native art to have items on consignment in the gift shop.

CAMHU – Mr. Johnson reported there was a meeting with the McDowell Group to look at the study they are working on for the CAMHU. The Alaska Mental Health Trust is working on a statewide needs assessment. Ms. Thomas added that the assessment we are conducting is broader than just the CAMHU project. It will include inpatient and outpatient needs.

CEO report – Mr. Bill reported that we have been asked by the Alaska State Hospital Nursing Home Association “ASHNHA” to adopt a resolution in supporting the expansion of Medicaid. The resolution is urging the Alaska Legislature to expand Medicaid coverage to help Alaskans and the Alaskan economy. Ms. Knapp informed the Board she has a conflict of interest with this resolution as she has gone back to work for the Department of Health and Social Services to assist the Governor’s efforts on Medicaid expansion and reform, therefore she is recusing herself from the discussion. Dr. Malter recused himself as well, due to a conflict of interest. ***Ms. Davis made a MOTION to approve the resolution. Mr. Johnson seconded and it was approved by a roll call vote with 6 in favor, 1 against and 2 recusals.***

Mr. Bill said he attended a reception for Senator Sullivan and had a chance to talk with him again and he was able to reinforce the importance of the Medicare Demonstration Project continuing.

There was a follow-up meeting with the pediatricians and family practitioners regarding call issues. There were some suggestions in moving forward to pursue a number of different approaches.

Recently Mr. Bill and Mr. Gardner met with Catholic Community Services “CCS” regarding the Home Health and Hospice situation. We are waiting for follow-up from them on some contract proposals. Verbally they (CCS) suggested we consider instead of the \$120,000 a year, we up it to \$180,000 a year and in return they have offered to help develop a sitter program that could potentially be worth more to the organization for the one-on-one patient watches in the clinical areas (non- nursing positions).

Mr. Bill said he met with Dr. Ben Miller regarding a challenging patient who has been a frequent admission to the organization. The patient’s daughter brought her in numerous times over the last 10-12 years. She told Dr. Miller this was the first time she was comfortable going home and leaving her mom in our care and noted Billy and his crew are doing a great job in creating an atmosphere of trust and calmness and they should really be proud of that.

President’s report – Mr. Storer, Ms. Bomengen, Dr. Malter, and Mr. Bill recently attended a Governance Institute Conference and the prior month Ms. Borthwick, Mr. Johnson and Mr. Bill attended an American Hospital Association Conference. Mr. Storer asked each of them to speak about what they learned.

Ms. Borthwick said two of the speakers, one being Jamie Orlikoff, who came to Juneau and did board training, were surprisingly pessimistic about healthcare and its future. The speakers said they are thinking hard about doing things differently so hospitals don't go out of business. Ms. Borthwick said the other thing that struck her about this conference was the amount of emphasis given to teaming up with other organizations as opposed to staying independent.

Mr. Johnson said this was his first conference and there was a lot of emphasis on things that are happening nationwide that aren't happening here yet and it was interesting to learn and to understand those trends and how they are affecting some organizations. One of his observations was that hospitals are looking at partnering with other organizations is part of an effort for "population health" whereas some of the Board members have dealt with those issues for a while. He was struck by the fact that some of the hospital administrators who gave presentations did not really seem to understand the principles of public health and best practices.

Ms. Bomengen said she found the conference she attended very practically oriented on how it was presented. They gave a clear picture of how to focus in this new trend of "population health" and how it was going to affect the hospital and the hospital finances. She is hoping each member that went to one of these conferences will be able to share what they took away from the conference to share with the rest of the Board.

Dr. Malter echoed Ms. Bomengen's comments. He also said people need to think about health care with more of a global approach. He said he came away thinking BRH was about as well strategically placed, given the uncertainties with the future, as we could be. He also heard a similar presentation about how utilization numbers were going down.

Mr. Storer said he felt it was an outstanding conference compared to other health care conferences he's been to. They spoke about boards and board composition. The new model really expands the skillsets, Risk management, Information technology, etc. They spoke to the need on spending more time on strategic planning and the long term perspective. He said we need more education on Accountable Care Organizations "ACO'S".

Mr. Bill said he will put together a document analyzing both conferences and will build that into the Board education in April.

Dr. Heine reported on two rules and regulation changes that need approval. One is changing the title of the Dietitians to Registered Nutritionists. The other is to combine two committees into one, the Library Committee and the Continuing Education Committee to Provider Education Committee. *Ms. Thomas made a MOTION to approve the changes. Ms. Bomengen seconded and they were approved.*

*Ms. Borthwick made a MOTION to extend the meeting to 9:00 p.m. Ms. Morton seconded and it was approved.*

*Ms. Borthwick made a MOTION at 7:50 p.m., to go into executive session to discuss matters which are confidential by law (Medical Staff report) and matters which could have an adverse effect on the finances of the hospital. Mr. Johnson seconded and it was approved.*

The Board came out of executive session at 8:15 p.m.

*Ms. Borthwick made a MOTION to approve the credentialing report. Ms. Bomengen seconded and it was approved.*

The April calendar was reviewed.

**Board member comments:**

Ms. Davis said it's good to be back face to face and she's doing well and thanked the people that covered for her at meetings while she's been gone.

**Adjourned at 8:25**

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**Board Secretary**