

# Bartlett Regional Hospital

3260 Hospital Drive, Juneau, Alaska 99801

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## Board of Directors meeting

### Minutes

May 23, 2017

**CALLED TO ORDER @ 5:15 p.m., by Brenda Knapp**

### ROLL CALL

Brenda Knapp, President

Mark Johnson, Secretary

Linda Thomas

Cate Buley, MD

Marshal Kendziorek, Vice President

Nancy Davis, Past President

Lance Stevens

Bob Urata, MD

### Absent

Bob Storer

### Also in attendance

Chuck Bill, CEO

Sally Schneider, CBHO

Jane Sebens, CLO

Toni Petrie, Executive Asst.

Alan Ulrich, CFO

Dallas Hargrave, HR

Billy Gardner, CCO

**APPROVAL OF THE AGENDA – approved as presented**

### CONSENT AGENDA

- A. May Management reports
- B. April 25, 2017 Board of Directors minutes
- C. April Financials

Ms. Thomas asked to pull the minutes from the consent agenda and make the following changes; Ms. Thomas wanted language in the April Board minutes to reflect that at the Board received an in depth report from on the first quarter financials.

The consent agenda was approved as amended.

***Dr. Urata made a MOTION to approve the minutes. Ms. Davis seconded and they were approved as amended.***

## **OLD BUSINESS**

Mr. Bill gave an update on the ASHNHA Legislative and policy and provided documents that give more detail.

## **NEW BUSINESS**

Mr. Kendziorek reported on how he came up with the CEO survey. He combined the information from multiple sources. Ms. Knapp asked everyone to look over the survey again and get any comments back to Mr. Kendziorek, so it can be approved at the end of the month.

## **MEDICAL STAFF REPORT**

Medical staff report – Dr. Sheufelt reported on the process of how the bylaws and the Rules and Regulations were recreated for the Medical Staff. She said Horthy Springer, a contracted company, was hired to help through this process. The bylaws require a reading by the Medical Staff and then at the next meeting, they go for approval, whereas the Rules and Regulations do not need to go through this process. She said they are almost complete, but there is still discussion regarding the on call section. They will come back to the Board in June for approval.

Mr. Bill reported the pediatricians have been working with the hospitalists and have hired another pediatrician and hopefully this should help take care of the on-call issue. However, the concern is the pediatricians will get paid after 3 days of call in a quarter. The pay for call issue needs to come before the Medical Staff to vote on.

***Mr. Kendziorek made a MOTION to go into executive session at 6:10 p.m., to discuss the Credentialing report, Patient Safety Dashboard, 42 CFR part 2 – Compliance matter. Dr. Buley seconded and it was approved.***

The Board came out of executive session. 6:22 p.m.

***Mr. Kendziorek made a MOTION to adopt the credentialing report. Dr. Urata seconded and it was approved.***

CEO report - Mr. Bill reported we had a visit from the Washington State Hospital Association and their Division of Quality and Safety Assurance. They were doing a fieldtrip. We are working with them through ASHNHA to “beef” up our Quality program. He announced we had a great Hospital Week. Mr. Bill also gave an update on Meditech. He said we are looking at extending the contract with the person we have had onsite for the last 12 months to help with physician support. It is not in the budget, but will be addressed in Finance as a budget variance.

Mr. Kendziorek voiced his concern about the fact the Board is just now hearing about this and there was not a continuity plan to deal with this.

Mr. Bill reported we are moving forward with orthopedic coverage by using a locum to help cover call a week a month. Mr. Bill is actively moving forward with CFO recruitment. He will involve the Board in the “meet and greet” process.

No Executive Committee meeting held.

Finance Committee – Ms. Thomas reported the Finance Committee reviewed the budget.

eClinical works –Bartlett Administration is requesting the Board of Directors approve a licensing agreement with eClinical Works that is an ambulatory electronic health record for Bartlett’s employed and contracted providers. If the physician does not demonstrate 90 days use of an electronic medical record in 2017, CMS will impose penalties to the physician by reducing reimbursement. Bartlett’s Information Technology Steering Committee approved this purchase.

Dr. Ben Miller provided a letter recommending moving forward with this program. This is a subscription-based service. The total amount would be approximately \$900,000.

Ms. Thomas said there was some question about the \$25,000 penalty fee if it does not get implemented immediately. Mr. Bill reported by year-end this year we will have to show meaningful use of an electronic medical record to avoid that penalty.

***Dr. Urata made a MOTION to approve eClinical Works. Mr. Kendziorek seconded. Ms. Thomas made a friendly amendment that the purchase gets signed off by CBJ Law. This purchase was approved.***

Board Quality Committee - Dr. Buley gave a report. Ms. Plano is working on dashboards and goals for the Committee. They went over the goals from last year and looked next year’s goals.

Governance Committee - Mr. Kendziorek reported the Committee went over charter descriptions and board manual edits. The expectation is to have it finalized by the next meeting.

Compliance and Audit Committee – Mr. Kendziorek reported the Committee talked about the 340(b) audit. This is the drug discount program U.S. Federal Government which requires drug manufactures provide outpatient drugs to the healthcare organizations at reduced prices. The attorneys Hall Render is looking at all of our policies.

The June calendar was reviewed.

## **BOARD COMMENTS**

Mr. Johnson asked about the ads regarding the staff that work in the emergency department and how they get paid, etc. Mr. Bill said it is a requirement we provide this information.

Mr. Bill reported according to the City Manager there will be some additional discussion on the use of sales tax.

Ms. Davis thanked the Board for letting her participate by phone instead of being in attendance at some of the meetings.

**Adjourned**

**7:07 p.m.**