

Bartlett Regional Hospital

BOARD OF DIRECTORS

Minutes

September 27, 2016

5:15 p.m.

Administration Boardroom

Mission Statement

Bartlett Regional Hospital provides its community with quality, patient-centered care in a sustainable manner.

Called to order at 5:16 p.m., by Nancy Davis, President

Attendance:

Nancy Davis	Lauree Morton
Linda Thomas	Dr. Cate Buley
Brenda Knapp	Mark Johnson
Marshal Kendziorek	

Dr. Alex Malter, Vice Chief of Staff, Katie Bausler, Community Relations Director, Dallas Hargrave, HR, Chuck Bill, CEO, Billy Gardner, CCO, Alan Ulrich, CFO, Jane Sebens, CLO and Toni Petrie Executive Assistant

Absent: Bob Storer, Mary Borthwick

Agenda changes: Ms. Thomas asked to move the board education to after the president's report.

Ms. Knapp made a MOTION to go into executive session at 5:20 p.m., to discuss matters, which are confidential by law. The compliance report and outstanding litigation. Mr. Johnson seconded and it was approved.

Out of executive session at 6:28 p.m. No action was taken.

Approval of the consent agenda – ***Mr. Kendziorek made a MOTION to approve the consent agenda. Mr. Johnson seconded and it was approved.***

- Minutes from the August 23, 2016 Board of Directors meeting.
- CEO report

OLD BUSINESS:

Hospitalist program – Mr. Bill went over a three-month analysis of the hospitalist program. Mr. Bill recommended that we move to a full time hospitalist program effective January 2017.

Mr. Johnson made a MOTION to approve the CEO'S recommendation for the hospitalist program to continue starting January 2017 for one year. Ms. Knapp seconded. Ms. Thomas would like to be reassured the net cost would not exceed \$300,000 (it was noted, that this was built into the budget). The motion was approved by a roll call vote six in favor and Dr. Buley recused herself from the vote.

Housing First –The Housing First project did not receive the entire amount of grant money they had hoped for, so the City Manager is requesting BRH fund an additional \$200,000 to complete the project. Mr. Bill recommended going up to another \$100,000 from BRH for this project. Ms. Thomas did not support providing the additional funds without further discussion amongst the Board regarding our allocation of funds to non-profits. Ms. Knapp would like an internal memo from the Housing First Board specifying what the requested funds would be used for. Ms. Knapp would like to know all of the entities we help provide support to.

Medical Staff Development Plan – There was a “draft” copy of the Medical Staff Development Plan included in the packet. It identifies some specialties we do not currently offer. This document will go to the Physician Recruitment Committee for review followed by recommendations.

NEW BUSINESS:

Amendment to the PERS – Mr. Hargrave went over the current proposal from the State for PERS. We are proposing to remove certain BRH positions from PERS. Mr. Hargrave is requesting this go to the Assembly for approval.

Mr. Kendziorek made a MOTION to approve the PERS agreement as presented. Ms. Knapp seconded and it was approved.

Medical staff report: Dr. Malter gave an overview of the Medical Staff meeting and reported they (Medical Staff) are moving forward with the bylaws re-write.

Medical staff report – ***Mr. Kendziorek made a MOTION to go into executive session to discuss confidential information by law (medical staff report). Ms. Knapp seconded and it was approved.***

The Board came out of executive session at 7:34 p.m.

Ms. Morton made a MOTION to approve the medical staff report as presented. Ms. Knapp seconded and it was approved as presented.

CEO - Mr. Bill reported:

- The article in the newspaper regarding the two hospitals in Sitka combining.
- He is continuing to participate with ASHNHA and the Department of Behavioral Health. One of the proposals is to manage the Behavioral Health Program as managed care through a 3rd party Administrative services organization.
- He met with reps from the Governance Institute regarding the resources that will be available to us as members for training.

CFO – Mr. Ulrich reported:

- He is working with Ms. Sebens and Mr. Bill on compliance audit issues as well as physician contracts for the answering service.
- He is working with pharmacy on medication charges.

CCO – Mr. Gardner reported:

- CPI (Crisis Prevention Institute) and BERT (Behavioral Emergency Response Team) are being replaced by a “TEAM” (Technique For Effective Management) and it will begin December 6th. The entire staff will run through this and it will become a mandatory annual training.
- The OR remodel team has been meeting with the City architects this week to go over the proposal for the OR remodel.

- The Quality Department has started a program called the Breakfast Club. It revolves around the Joint Commission and educating managers to the requirements.
- The Quality Department has developed a morning huddle they do every morning where they go over the quality metrics for the day.

CBHO – Ms. Schneider reported:

- There was a very successful art show at the Nugget Mall and it was well attended.
- The Juneau Police Department is having their incident training based on behavioral health.
- Ms. Schneider announced starting on October 3rd; we will be transitioning to a new model for behavioral health.

HR – Mr. Hargrave reported:

- He is going to ask for action on the BRH personnel rule changes.

CLO – Ms. Sebens reported:

- She has been enjoying the ASHNHA webinars each week and is learning a lot from them.
- There was a crime on the premises and she has been helping staff with the legalities.
- She is going to attend a fraud and abuse conference next week.
- She is working with Denise Plano on Section 1557 regarding discrimination issues.

Executive Committee – Ms. Davis reported most of the information from the meeting had already been discussed earlier on the agenda. Ms. Davis' interest is in how BRH is exploring patient centered care and what it means.

Ms. Morton made a motion to extend the meeting until 9:00 p.m. Mr. Johnson seconded and it was approved.

Finance Committee – ***Ms. Thomas made a motion on behalf of the Finance Committee, to accept the September financials.*** She reported the hospital's audit fieldwork is currently being done and we should have a report in November. There were two items presented for action on purchases that were within the Finance Committee's authority to approve, with ratification by the Board.

Ms. Thomas asked the Board to ratify a backup on the Unitrends Back-up Solution, not to exceed \$205,000. This will provide data back-ups of non-Meditech software systems. Mr. Johnson seconded and it was approved. Ms. Thomas asked the Board to ratify the Situational Awareness and Response Assistant (SARA) not to exceed \$93,000. This will provide employees mobile duress system for MHU, ED and RRC. Mr. Johnson seconded and it was approved.

Quality – Dr. Buley reported she would like to start having the core measures as part of the packet, but in the blue folder. They talked about quality initiatives and care transitions at the Quality meeting. They discussed the high users and decreasing the high user patients using the ER as their primary care. Dr. Malter said CMS now has a website that compares ratings of the other hospitals in the state.

BRH Foundation – Mr. Bill reported their focus is on the Gala, which will be held on October 8th.

Ms. Schneider reported on the letters of interest for running the CAMHU. There were two received so far. The next step would be to go out for the RFP. Mr. Bill has talked with the City Manager and they have looked at 13 property sites, which they have narrowed down to six.

President's report – Ms. Davis reported we have three board positions up for appointment at the end of the year. Ms. Davis would like to consider a board planning retreat in early December. Ms. Davis and Ms. Knapp are going to attend a Governance Institute conference in October. Next month Ms. Davis will appoint a nominating committee to appoint a

slate of officers for the next year. She would like to get with Ms. Knapp and Ms. Thomas regarding the CEO contract renewal.

Ms. Morton made a MOTION to extend the meeting until 9:30 p.m.

BRH Personnel rules – Mr. Hargrave has provided a draft of the changes to BRH’s personnel rules to make them more consistent with CBJ’s. They are now ready for board action and go to the Assembly for final approval.

Ms. Knapp made a MOTION to accept the personnel rules, which are more consistent with the City’s. Mr. Kendziorek seconded and they were approved.

The October calendar was reviewed.

Adjourned 9:25 p.m.