

Bartlett Regional Hospital

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**Bartlett Regional Hospital
Board of Directors
Minutes
December 18, 2014**

Called to order at 6:45 p.m.

Roll call

Present

Kristen Bomengen, President

Nancy Davis, Secretary

Linda Thomas, Past President (by phone)

Mark Johnson

Alex Malter, MD

Bob Storer, Vice President

Nate Peimann, MD

Lauree Morton

Mary Borthwick

Absent

None

Others present

Chuck Bill, CEO (by phone)

Toni Petrie, Executive Assistant

Martha Palicka, IT

Alan Ulrich, CFO

Ursula Iha, Pharmacy

Billy Gardner, CNO

Robyn Free, Radiology

Carlton Heine, Vice Chief of Staff

Amy Dressel, Chief of Staff

Mila Cosgrove, HR

Public participation – Scott Ciambor with Housing First came to give an update on the Housing First Project. The Glory Hole will be the sponsoring agency. Tlingit and Haida has provided land for this project. They are looking at putting together an application for the Special Needs Housing Grant which has 3.5 million dollars in it. It is the only development option in the state for these types of projects. The Juneau Community Foundation has established a separate fund for people to donate money to for this project. Mr. Ciambor handed out a project vision drawing. (available upon request)

Mr. Storer said he is on the Juneau Community Foundation Board and he wanted to state his role and see if the Board had any issues with him participating in the discussion, which there were no objections.

Dr. Heine reported that the Front Street Clinic is not a part of the Housing First Project at this time.

SPECIAL ORDER OF BUSINESS:

Ms. Bomengen recognized Dr. Amy Dressel for her service as Chief of Staff and read a letter on behalf of the Board, presented her with a plaque and is having a leaf engraved in her name for the Bartlett Foundation's Giving Tree.

Ms. Bomengen recognized Dr. Nate Peimann for his 9 years of service on the Board of Directors and read a letter on behalf of the Board, presented him with a plaque and is having a leaf engraved in his name for the Bartlett Foundation's Giving Tree.

Mr. Storer recognized Ms. Bomengen for her year as the Board President for 2014, read a letter on behalf of the Board, presented her with an engraved gavel and is having a leaf engraved with her name on it for the Bartlett Foundation's Giving Tree.

Approval of the minutes – ***Ms. Davis made a MOTION to approve the minutes from November 25, 2014 Board of Directors meeting. Ms. Borthwick seconded and they were approved.***

Election of Officers – ***Ms. Thomas made a MOTION to approve the slate of Officers that was reported at last month's board meeting, Mr. Storer as President, Ms. Davis as Vice-President and Ms. Borthwick as Secretary. Mr. Johnson seconded and it was approved without objection.***

Break 7:05 p.m.

Back in session at 7:18 p.m.

STANDING COMMITTEE REPORTS

No Executive Committee meeting was held in December.

Ms. Morton made a MOTION on behalf of the Finance Committee to extending the Meditech go live date to November 1, 2015. Dr. Malter seconded and the motion was approved without objection.

Ms. Morton made a MOTION on behalf of the Finance Committee to extend the contract with Santa Rosa due to our extension of the implementation of Meditech not to exceed \$310,000 and approximately \$150,000 of that is for additional services. Administration checked with the City about this and they said we don't have to do an RFP is as long as the dollar amount stays within our overall budget. ***Dr. Malter seconded and the motion passed by roll call vote.***

Medicaid and Medicare cost reports were sent in and on time. Administration is working on finding a consultant for the PERS issue.

Cerner – The attorneys are working on recovering funds from Cerner and it looks like the next step is going into mediation. Next month we will have more information.

Mr. Ulrich went over the November financials.

Ms. Morton made a MOTION to approve the financials. Dr. Malter seconded and they were approved without objection.

Virginia Mason Medical Center will be coming to do Oncology services in Juneau beginning in January. They will be in Juneau every other week. There is a possible chance we would utilize some space in Southeast Radiation Oncology Center building.

CAMHU – The recommendation was to table The Foraker Group contract and to look at finding a specialty services contract to look for the best possible agency to do this study.

We had two capital projects to recommend to the board.

The first one is a service agreement contract that covers several pieces of equipment used in the Surgical Services department. The total cost of the contract is \$170,922.26 for three years to be paid as follows: \$50,864.92 for the first year, \$60,028.67 for the second year and \$60,028.67 for the third year. **Ms. Morton made a MOTION to approve the Steris contract as presented. Dr. Malter seconded and it was approved by roll call vote.**

The second one is an upgrade to the Philips iU22 Ultrasound for \$94,300.00. This upgrade provides a complete, refurbished iU22 ultrasound system as well as software upgrades to the existing system. It also includes two demo transducers (X6-1) that allow the sonographers to penetrate deeper into the patient's body and acquire better images (this will be particularly helpful in the case of bariatric patients). The transducers were not on the original quote so this is an added feature in this quote. The refurbished iU22 unit and the transducers come with a full warranty (12 months) and will then be covered under our Master Service Agreement with Philips. **Ms. Morton made a MOTION to approve the Philips upgrade. Dr. Malter seconded and it was approved by a roll call vote.**

Quality Council – Ms. Borthwick reported the minutes were confidential and in the blue folder for those interested in reading them.

Mr. Johnson asked for clarification on the Quality Charter. Ms. Sebens said she looked into the legal aspects of having more than one board member on the Quality Council and would have to adhere to the Open Meetings Act.

Mr. Storer said for continuity purposes, he would like to see more than one board member on the committee.

Dr. Peimann said we had a consultant come in and stressed the importance for board members to have a quality committee and when the hospital quality committee meets, then a board member liaison should attend.

Ms. Davis supports having at least two board members on the committee. The Quality Council will report to the Board on a quarterly basis.

Mr. Storer suggested the Quality Council meets quarterly and becomes a committee of the whole.

Ms. Sebens will bring back more information to the January meeting regarding this.

Planning Committee – ***Dr. Peimann made a MOTION to approve the Focus and Execute Tool for the management team. Ms. Davis seconded. The motion has been tabled until board members can review the tool.***

BRH Foundation – Mr. Storer attended the meeting. They did a wrap up on the Seafood Gala. They introduced the new Administrative Assistant to the Foundation. They didn't report on financials. The gift shop has been losing money and they are discussing ways to help in that area. It was suggested to reach out to the Juneau Visitors Bureau for volunteers. They are moving the Seafood Gala to the ANB (Alaska Native Brotherhood) Hall next year.

Ad hoc Committee reports:

CAMHU – Mr. Johnson said the work group decided not to meet until the needs assessment is complete. He suggested having the Ad hoc Committee get together in January.

Management reports:

Mr. Bill went over his CEO report. He mentioned we are now recruiting for three psychiatrists. He mentioned approaching the Hope Endowment Fund Board with three possible request/options. One option is to make a request for \$50,000 to help with recruiting costs, second would be offer to serve as a focal point to pull a collaborative group together, third, writing a letter to the Assembly in support of the Housing First Project and sending it to the Hope Endowment Fund. January 15th is the deadline for the submission for the Hope Endowment Fund. Mr. Bill will move forward on this strategy.

Ms. Thomas asked about the possibility of moving towards tele-medicine for psychiatry. Mr. Bill said we are looking at some of those models. The challenge is it doesn't provide oversight on the mental health unit.

We are also going to have to start looking for a child/adolescent psychiatrist since Dr. Stauffer is planning to retire in approximately 2 years.

Ms. Cosgrove reported she is working on a PERS amendment. It will go forward to the Assembly in February. She also reported that the Class and Compensation study is ongoing.

Ms. Cosgrove also reported that we have entered into contract negotiations with the union and she felt it was a collaborative meeting. Dr. Peimann said he remembers in the past a board member sitting at the table for the negotiations. The Executive Committee can address the issue of having a board member sit in on the negotiations.

Board education;

Mr. Bill went over the conferences that are available to board members for 2015.

Ms. Bomengen suggested for everyone to look the educational opportunities that were included in the packet.

Dr. Peimann made a MOTION to go into executive session at 8:33 p.m., to discuss matters which are confidential by law. Ms. Borthwick seconded and it was approved without objection.

The Board came out of executive session at 8:43 p.m. No action was taken.

Ms. Davis made a MOTION to approve the credentialing report as presented. Ms. Borthwick seconded and it was approved.

President's report – Ms. Bomengen apologized for not sending the letter to all the board members that went to the Assembly regarding the CAMHU project as framework for the Finance Committee's request for CBJ update on the project.

Ms. Bomengen gave a summary of the activities that have occurred this year while she was president. Bartlett Regional Hospital finalized our MOU with CBJ to secure some outstanding human resources support; embarked on the CEO search, and selected a CEO; selected our EMR system; addressed longstanding physician call issues; made efforts to educate our congressional delegation on the rural demonstration project; did compliance training for the entire board; achieved an 80% return rate in our employee survey; finished in fairly good standing financially for FY14; engaged in a standalone audit; completed a full days board retreat to focus on the future objectives; moving forward on the CAMHU project, and received recognition for quality achievements.

The January board calendar was reviewed.

BOARD COMMENTS:

Ms. Borthwick wanted to thank Marc Walker and staff for the holiday decorations outside and thanked Dr. Peimann for his years of service on the Board.

Mr. Storer said he would miss having Ms. Bomengen as President and miss not having Dr. Peimann on the Board. Mr. Storer would like to meet with everyone individually to see what committees they are interested in sitting on. He's going to form an ad hoc committee for looking at our ordinances. He's asked Ms. Bomengen to chair it. He would like members of the medical staff, hospital staff and CBJ legal staff to be on the committee as well.

Dr. Peimann said if you come to his party on January 9th, to bring your favorite thing to re-gift.

Mr. Johnson thanked Ms. Bomengen for her year as president and Dr. Peimann for spending time with him on the Board.

Ms. Davis said she will miss Dr. Peimann as well.

Adjourned 9:00 p.m.