

Bartlett Regional Hospital

3260 Hospital Drive, Juneau, Alaska 99801 907.796.8900 www.bartlethospital.org

**Bartlett Regional Hospital
Board of Directors
Minutes
November 25, 2014**

Bob Storer, VP, Called the meeting to order at 5:17 p.m.

Roll call

Present

Kristen Bomengen, President (by phone)	Bob Storer, Vice President
Nancy Davis, Secretary	Nate Peimann, MD
Linda Thomas, Past President	Lauree Morton
Mark Johnson	Mary Borthwick
Alex Malter, MD	

Absent

None

Others present

Chuck Bill, CEO (by phone)	Billy Gardner, CNO
Toni Petrie, Executive Assistant	Max Mertz, Elgee, Rehfeld, Mertz
Carlton Heine, Vice Chief of Staff	Alan Ulrich, CFO
Sara Griffith, Elgee, Rehfeld, Mertz	Cynthia Brandt, (by phone)
Karen Crane, CBJ Liaison	Kris Pearson, General Accounting
Sheila Bateman, Patient Access Services	Jim Strader, Community Relations
Ursula Iha, Pharmacy	Amy Dressel, Chief of Staff
Jeannette Lacey-Dunn, Case Management	

Public participation – None

SPECIAL ORDER OF BUSINESS: Mr. Storer introduced Alan Ulrich, Bartlett Regional Hospital's new CFO.

Approval of the minutes – *Ms. Borthwick made a MOTION to approve the minutes, Ms. Davis seconded and they were approved.*

NEW BUSINESS:

- Stand-Alone Audit – Mr. Mertz went over the audit report that his firm conducted over the last few months (copies available). There was an MD&A, Management's Discussion and Analysis, report that was handed out for review.

Ms. Thomas made a MOTION to go into executive session at 5:45 p.m., to discuss matters which could have an adverse effect on the finances of the hospital. Mr. Johnson seconded and it was approved.

Out of executive session at session at 6:47 p.m. No action was taken.

Ms. Morton made a MOTION to approve the audit report. Ms. Borthwick seconded and it was approved unanimously.

STANDING COMMITTEE REPORT:

Executive Committee – Ms. Bomengen reported the Executive Committee received an update on the Focus and Execute tool that was presented after the Board’s strategic planning session. Mr. Bill said he spent two days with the management team building department specific goals based on the goals set by the Board.

Ms. Davis and Mr. Bill met with members of Hospice and Home Health. They discussed looking at the current agreement that they have with Bartlett Regional Hospital.

Finance Committee – Ms. Morton reports. The draft financials were reviewed. There was a Meditech update. Due to the hardware arriving damaged, the go-live date has been pushed back.

Mr. Ulrich, CFO, recognized Cynthia Brandt, Interim CFO) for all her hard work that she has done with Bartlett and helping him in the transition.

Ms. Brandt went over the October financial statements (see attached).

Quality Committee – Ms. Davis reported that the Quality Charter is currently in legal review and will be brought back to the committee for final review.

Bartlett Foundation – Ms. Thomas reported that the Administrative Assistant, Linda Hamilton, had resigned. At the meeting, they discussed the success of the Seafood Gala. They also discussed ways to move forward and focus on one main event and a larger plan for donor giving.

RRC – Dr. Malter reported he is impressed by the level of commitment to the Advisory Committee and suggested the Board look at the Director’s report (Ms. Petrie will send out to the full board).

CAMHU – Mr. Johnson updated the Board on what has been happening regarding the Child and Adolescent Mental Health Unit. He and Mr. Bill met with Joann Lott, whose firm performed the drawings for the CAMHU originally. There have been a number of meetings that included several key stakeholders in our community. We are currently looking at working with the Foraker Group to revisit the feasibility study that was done a few years ago by Diamond Health.

Dr. Malter asked if management was convinced we don't have the resources in house of doing the feasibility study rather than engaging in consultants.

Mr. Johnson would like to sit down with Linda and Lauree and Chuck to discuss the options before engaging with The Foraker Group. Mr. Bill said that because of our implementation of the EMR, there are no staff resources available.

Nominating Committee – Ms. Thomas and Dr. Malter worked on the slate of candidates for the officers of the Board for 2015. They proposed these to be voted on at the December board meeting. They are; Bob Storer President, Nancy Davis Vice President, Mary Borthwick, Secretary.

CEO report – Mr. Bill reports.

We got notice today from CMS that they are extending the time period to qualify for the second meaningful use incentive, but only by a month. We are exploring the possibility of applying for a hardship due to the hardware damage.

Ebola update – Mr. Bill said our staff have been working very hard on being prepared if we do get a case of Ebola. They have been doing training on PPE (personal protective equipment) to staff and physicians.

Mr. Gardner added that we have assembled a strike team, developed screening tools, and have been attending webinars at the national and state level.

Ms. Dunn, Case Manager at Bartlett Regional Hospital, presented information on the provision of Medical Services to those experiencing homelessness in Juneau. The pilot project started in 2010. A copy of the presentation can be made available upon request.

President's report – Ms. Bomengen reported on the Housing First letter that was written on behalf of the Board showing support from the Board to address the Assembly. She is proposing sending this letter with minor edits to the Assembly providing support for the Housing First Project.

Mr. Johnson made a MOTION to approve the letter conceptually after edits. Dr. Peimann seconded and the motion passed unanimously.

Dr. Heine recommended we send a copy of the letter to the Glory Hole.

Rural Demonstration Project update – Mr. Storer report that, earlier in the year, Senator Begich agreed to sponsor a Bill, and Senator Murkowski and Don Young agreed to support it. The goal was to get the concept going and get some support for the extension of the project, but then to insert the provision in another bill in March. We are looking at alternatives since the election, including making contact with affected facilities in Iowa and Kansas, and loop in our representatives and talk to them for support. We will continue to work to get their support. Mr. Bill spoke with Dan Sullivan about the issue.

Ms. Bomengen made a MOTION at 8:11 p.m., to extend the meeting until 9:00 p.m. Ms. Borthwick seconded and it was approved.

Dr. Heine said there were a lot of funds spent on the Ebola preparation. While it's not likely we will have an Ebola patient, it is likely we will get a patient with some infectious disease so it's a worthwhile investment.

Dr. Hein said the Medical Staff has been fairly consistent about not having a summer go live date for the Meditech implementation. He thanked Mr. Bill for investigating other solutions of possibly avoiding the summer go live date.

Ms. Morton made a MOTION to go into executive session at 8:11 p.m., to discuss matters which are confidential by law (Medical Staff report). Ms. Davis seconded and it was approved.

Ms. Davis made a MOTION to accept Credentialing Committee report. Ms. Borthwick seconded and it was approved.

The December calendar was reviewed.

Adjourned 8:22 p.m.

Board Secretary